

# City & Town

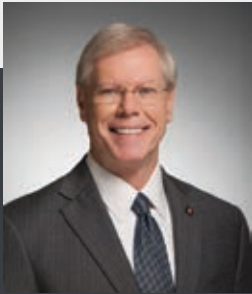
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THE OFFICIAL PUBLICATION OF THE ARKANSAS MUNICIPAL LEAGUE



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**ON THE COVER**—The 94th General Assembly of the Arkansas Legislature begins this month, and it’s the perfect time to raise the megaphone and spread the word about local control, which gives city and town officials the ability to implement local solutions to local challenges. The League’s Be Local. Be Heard. initiative provides municipalities with the tools they need to communicate to our state leaders that citizen-centered self-government is best. Read about the initiative and tips on communicating with your legislators inside. Read also about addressing food insecurity in Arkansas and an overview of the state’s record retention laws.—atm

## Features

- 14 Food Desert Working Group presents recommendations**  
The Governor’s Food Desert Working Group convened last spring to study successful models in other states addressing food insecurity in low-food access communities, and several initiatives are ripe for replication here in Arkansas, the group reports.
- 18 Reminders: budgets, annexations and council meetings**  
Review the state statutes that govern the municipal budgeting process, the filing of annexation reports and the first meeting of the year for city councils.
- 22 Record Retention 101**  
From accounting documents to police citation books, Arkansas statutes govern how long municipalities must retain records.
- 26 Communicating with your legislators**  
The 94th General Assembly begins January 9, and it’s essential for city and town leaders to stay informed during the session and to communicate to their legislators the issues that matter most in our hometowns.
- 34 Be Local. Be Heard.**  
The League has long championed the concept of home rule, where local leaders are best equipped to implement solutions to local issues. The Be Local. Be Heard. initiative provides cities and towns with tools to help get the message out and protect local control.

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Dear colleagues and friends,

To say that I am incredibly humbled and grateful for the opportunity to serve as president of the Arkansas Municipal League is an understatement. I so appreciate the calls, texts and emails of encouragement and support that I've received. My journey to this organization began in 2010, not long after being sworn into office as a new city council member in my beloved hometown. Of course, I had plenty to learn and began attending workshops and conventions. In 2017, I had the opportunity to become mayor and the rest is, well, you know. At every step of the way, the officers, staff and members of the League have been an amazing group of mentors and friends. I know that many of you feel the same way and are as thankful as I am to have the best League in the country available to us.



It's hard to believe that we are now in 2023. Though we don't seem to be dealing with the pandemic in the same way as we have the past few years, much of the upheaval from it and other world events continues to cause difficulty. Inflation is taking a toll on families across the country, and mental health issues plague far too many people. That list could go on. Sometimes it feels as though there isn't much we can do. But the truth is, there is. In the seeming chaos of our current world, we must focus, first and foremost, on our own communities and meet our own people right where they are. "Great cities make a great state" isn't just a motto. It is a truth that we as municipal officials should cling to as we go about our daily work. By ensuring that our communities are the best that they can be, we can help our friends and neighbors be at their best, too.

So here we are, ready to get started in the new year! You'll want to be certain that new and returning officials are sworn into office properly. Make sure you've adopted your municipal budget, and remember that there are several specific items of business to take care of in that first public meeting of the year. Information on these things and more can be found in the pages of this issue, and of course there are knowledgeable League staff members who can advise you further. Take advantage of that help and get your community off to a strong and proper start this year.

We have a host of newly elected state officials, from the governor's office on into the state legislature. Now is the time to reach out to them. Introduce yourself to those you don't yet know, and reestablish lines of communication with those you do. Legislative action will be underway soon, and I cannot stress enough how important it is for your legislators to know your name, and to know that when you call on them, it is important.

Finally, I want to take a moment to thank our outgoing president, Mayor Virginia Young, and other officers for their service not only to the League, but to their communities. We all know what it takes to fill these roles and do this important work. Their dedication is to be commended.

Thank you again, friends, for this honor. I will give it my absolute best, and I ask for your prayers and continued friendship as I do so. I look forward to visiting with many of you at the 2023 Winter Conference.

For greater communities and a greater state,

A handwritten signature in black ink that reads "Jonas Anderson". The signature is fluid and cursive.

Jonas Anderson  
Mayor, Cave City  
President, Arkansas Municipal League

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**NOTE:** Names submitted for positions on committees, councils and boards received after the issue printer date will appear in the next issue of *City & Town*.



# From the Desk of the Executive Director

## NEW YEAR, NEW CHALLENGES

I've always liked the change from December 31 to January 1. There's something refreshing, thought provoking, reflective and opportunistic in those hours. I don't focus too much on "resolutions"<sup>1</sup> nor do I ruminate too long on mistakes made over the previous 12 months. I consider all of those as well as the good times, my many blessings, my family, the doggos and even the big red cat. I guess you could say I try to stay balanced. My routine on New Year's Eve starts with enjoying and contemplating my thoughts and memories and my ups and downs from the previous year. Against that I make sure to remember that I can only control myself. Trying to alter others is a fool's gambit. Rather, I try to be a good leader, father, husband, brother, son, uncle, brother-in-law and son-in-law. And against all of that I rely on my faith. Then to the celebration with the local controller, maybe a small group of friends and if we're lucky a kiddo or two. I like to gather in our home, cook dinner and enjoy the small but most-meaningful things in life. Good conversation and fellowship with those you care about most. Breaking bread<sup>2</sup> and laughing at our exploits and at ourselves is top priority. Perhaps followed by watching a good movie or dancing in the living room. Easy. Simple. Perfect. And of course, I have to make sure LC and I swap a kiss at midnight.<sup>3</sup> That good luck thing is not to be taken lightly!

As most of you know, I'm a bit of a romantic, so movies and scenes from movies<sup>4</sup> dance through my head this time of the year. Movies old and new alike that either focus on New Year's Eve or New Year's Day play a pivotal role in the movie reel playing in my noggin.<sup>5</sup> I love scenes with grand ballrooms filled with tuxedoed men and



<sup>1</sup> About 4,000 years ago the Babylonians were the first people to note resolutions for the following year. They also were the first to celebrate the new year. I wonder if they had a crystal ball that dropped at midnight?! During a 12-day religious festival known as Akitu, the Babylonians crowned a new king or reaffirmed allegiance to the sitting king and made promises of paying debts and returning borrowed items. Speaking of borrowed, I need to check on the whereabouts of some of my tools. <https://bit.ly/3VlqKL0>

<sup>2</sup> This saying traces back to the Bible and conjures up the history of Jesus breaking bread at the Last Supper. <https://bit.ly/3YAYAPb> I've also heard the saying, and I believe it's from the Bible, it's hard to remain enemies when you've broken bread together.

<sup>3</sup> As with many traditions the exact origin of the midnight New Year's Eve kiss is a bit murky. Most often it's traced to two winter festivals, Saturnalia and Hogmanay. Don't fret, I never heard of them either. Saturnalia stems from ancient Roman times and Hogmanay from the Vikings. Hogmanay is still celebrated in Scotland. Gotta love the Scots! <https://bit.ly/3WiMQis> And yes, that's a *Reader's Digest* citation!

<sup>4</sup> The mere mention of "scenes from movies" has the local controller on edge. She is not a fan of me exercising my artistic love of movie scenes via clicking from channel to channel until running across a movie I've seen multiple times and catching it during a critical scene. I have to watch it. It's the law. So, I watch and when it's complete the clicking begins anew. Oh boy, you should see her right now! Eyes slightly narrowed, brow furrowed and lips pursed. Score one for moi!

<sup>5</sup> In no particular order here a few of my favorites. The schlocky *New Year's Eve* (2011) directed by Garry Marshall with an ensemble cast including Michelle Pfeiffer, Halle Berry, Jessica Biel, Zac Efron, Jon Bon Jovi (I don't know how to do a footnote within a footnote. And LC now has the upper hand. "Thank goodness! Nobody needs a footnote within a footnote. Come to think of it, you really should consider the concept of NO footnotes!" Moi-1, LC-1.5. The half point is for her earnestness. Where was I? Oh, yeah. Jon Bon Jovi. LC loves him and Keith Urban. If either knocks on the front door at Casa Hayes I likely will be alone in about five seconds.) and Robert DeNiro to name but a few. Here are a few more: *An American in Paris* starring Gene Kelly and Leslie Caron; *Trading Places*, an Eddie Murphy and Dan Aykroyd laugh fest; *An Affair to Remember* starring Cary Grant and Deborah Kerr; and the original *Ocean's 11*, which essentially stars the Rat Pack including Frank Sinatra, Dean Martin, Sammy Davis Jr., Peter Lawford and Joey Bishop. I love all the *Ocean's* films not just the original. The versions with George Clooney, Brad Pitt, Matt Damon, Julia Roberts and many others are terrific. So is the primarily all-female cast in *Ocean's 8* starring Sandra Bullock, Anne Hathaway, Cate Blanchett, Mindy Kaling, Helena Bonham Carter, Rihanna, Sarah Paulson and Awkwafina to name a few.

<sup>6</sup> The term "noggin" traces back to the 16th century although it had nothing to do with one's head. At that time, it referred to a small cup or drinking vessel. Somewhere in the late 1800s and early 1900s, noggin was used in the United States as a boxing term. Or if you prefer, a pugilist term. Talk about hitting the nail on the head! See what I did there?! Oh boy, LC is having none of this. "Pugilist?! Really?! What's wrong with you?!" For more on the history of the term noggin or the definition of pugilism click here: <https://bit.ly/3PLKLCz>, <https://bit.ly/3FEwLfs>

beautiful gowned women dancing and dining. I remember scenes with a full orchestra and a large dance floor. The surroundings of those places are magnificent. Grand halls, classic architecture and over-the-top lobbies. Entrances with beautifully carved crown moldings, dark, intricately woven carpet, polished wood and artwork right out of a museum. Tables are set with fine china, crystal goblets, and more forks and knives that one can count. Some of the finest old hotels appear on screen and feel like castles or palaces. I've stayed in some nice hotels but the ones I'm thinking of have a very small clientele and a high room rate!<sup>7</sup> You gotta love Hollywood and the movies.

So here we are, January of 2023. The local controller is pinching the bridge of her nose. "The point. Get to the point." Ah yes, here we go. A new year with no doubt many new challenges and with those challenges, opportunities. Given the line of work you dear readers are in, some of the "new" challenges will simply be repackaged old challenges. Sort of a new set of wrappings but the same stuff inside. Let's do a quick check:

- Status of the city fleet. Whether you have five vehicles or 500 to tend to, they all need maintenance and care. The new wrappings may involve missing computer chips<sup>8</sup> or a catalytic converter being heisted<sup>9</sup> but maintenance is maintenance, so to speak.
- Passing and maintaining a budget. It's never an easy thing to do, particularly in this age of soaring prices and supply chain problems.
- Employee benefits. Obviously you need to know what's required by state and federal law as well as what your city or town has done on its own. For you newcomers, that's a lot to learn! Well, even for you who have been around a while, brushing up on the requirements is a good idea.<sup>10</sup>
- Preparation of parks and for recreational activities in the spring and summer. What sort of shape are your ball fields in? Playground equipment? Baseball/kickball/softball leagues?
- Preparation for winter weather including your streets, bridges, water and wastewater plants.
- Grants, federal funds and broadband. I mention these to whet your appetite and get your intellectual juices flowing. Ask questions. Attend seminars. Read what the League publishes and the puzzle pieces will fall into place. I guarantee it!

Of course, there's much more but I hope the list gets your synopsis firing for the new year.

The League's Winter Conference is right around the corner as well. We'll be gathering at the Statehouse Convention Center January 11 through 13. The program looks amazing, but the best part is seeing your municipal colleagues and having time to network and learn. To that end, we've built in longer breaks and more

<sup>7</sup> The Plaza in NYC...wow! <https://bit.ly/3PJ6VvQ> The Pierre in NYC...double wow! <https://bit.ly/3PH9GxX> The Langham in the City of Angels! I almost went with triple wow but the Local Controller would have had a stroke. <https://bit.ly/3hJlZND> The Four Seasons Beverly Hills Wilshire! <https://bit.ly/3G9CKe5> The Waldorf Astoria in Chicago! <https://bit.ly/3VivxNj> Alas, I've never stayed or even been near any of these.

<sup>8</sup> I pause here to mention my own predicament. "Of course you do," says the local controller in her not-at-all warm and fuzzy tone. I have a GMC Sierra pickup. I've put nearly 14k miles on it in less than nine months. Want to know what it's missing? Chips. Not the crunchy ones you dip in salsa. The ones that make computer thingies work like heaters and such. I'm not happy about it but boy howdy, this time of year LC needs her truck seat fully heated!

<sup>9</sup> I must say I sorta know what a catalytic converter does in that it helps clean a car's carbon emission, but beyond that I don't know much so I did a little reading. Essentially the converter takes the bad hydrocarbons, carbon monoxide and nitrogen oxides and makes them into less-bad carbon dioxide, nitrogen and water vapor. The convertor is usually about the size of a loaf of bread and easily removed by thieves with a saw or cutting torch. But why steal them? I found that out, too! LC is not at all happy with the sojourn! Yay Mark! If you're keeping score: Moi-2, LC-1.5. They are stolen because they contain three precious metals, namely platinum, palladium and rhodium. The bad guy steals them and sells them. <https://bit.ly/3WxVKIL>

<sup>10</sup> Here's a link to several publications of the League's that I consider must reads at the beginning of the year: <https://bit.ly/3GcWNZr>. In particular take a look at *FLSA: 21 Things You Need to Know* and *Municipal Law in Arkansas: Questions and Answers*. I also suggest you look at your municipality's personnel or employee handbook and the organizational ordinance required by state law.

opportunities for you to mix and mingle with each other, with League staff, and with sponsors and exhibitors.<sup>11</sup> I'm very excited and cannot wait to see each and everyone of you!

As always in an odd-numbered year, the Arkansas Legislature convenes and 2023 brings us the regular session of the 94th General Assembly. We hope many legislators will join us for Wednesday's Opening Night Banquet, and spend time with each of you, their constituents, to get a better understanding of what cities and towns do on a daily basis. I encourage you to contact your legislators ahead of time to let them know they are invited and we would love to see them in attendance. It is the perfect opportunity for you engage your legislators over a meal and an enjoyable program.

For timely legislature-related content, look no further than general session IV at 3:15 p.m. on Thursday, and general session I at 8:30 a.m. on Friday. The 3:15 p.m. session will feature a creative multimedia presentation titled "A Day at the Capitol During the Legislative Session," and I think it will be entertaining and educational! The Friday morning session will focus on issues that we expect to see during the 94th General Assembly.

One final word on the legislative session. It is most important that you have a solid relationship with your state representative and senator. You should have their cell phone numbers and they, yours. Remember, the preferred method of communications during a legislative session is texting. More to the point, they need to know what you do and how well you do it. In other words, Be Local. Be Heard. That's the campaign we unveiled a couple of years ago to drive home the message that local control works. The government closest to the people works the best when those people are allowed to govern themselves without mandates or pre-emptions from the state or federal government. Please speak that mantra early and often!<sup>12</sup>

As we start this new year let's all take a collective deep breath and a few moments to count our blessings. Cities and towns in Arkansas make the state better. You are directly responsible for that. You show up and do the dirty work, day in and day out. That's not easy and yet each of you do it effortlessly, with zeal and real glee. You will make this year great. Be proud of what you do. Nobody does it better!

Until next month, Peace.



Mark R. Hayes  
Executive Director  
Arkansas Municipal League

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<sup>11</sup> Here's the tentative agenda: <https://bit.ly/3jjsaZ9>

<sup>12</sup> All the tools you need to really Be Local and Be Heard are right here: <https://bit.ly/3Vh6Pgb>





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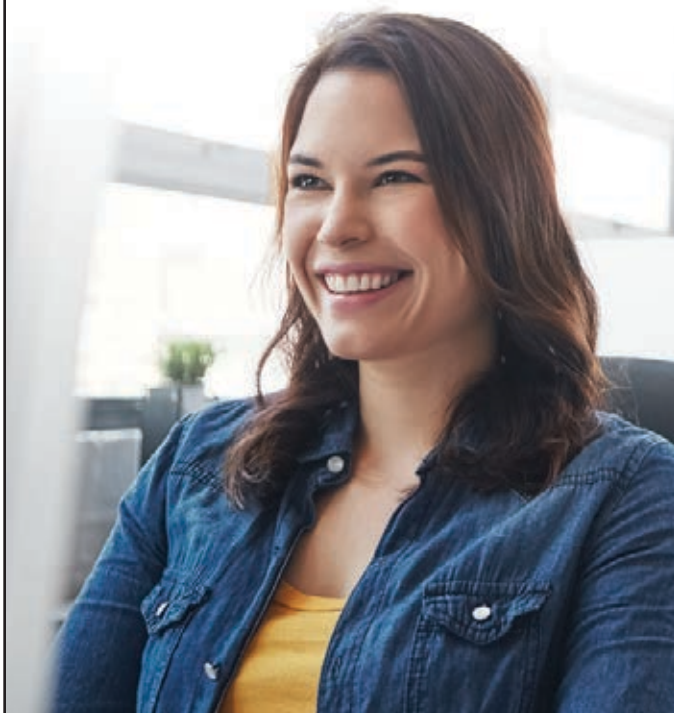
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Nick Batker, PE, CFM  
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## Who we are ...

"For as long as I can remember, I have been fascinated by water. I'm very fortunate to be part of a team that helps conserve and protect our water resources and provide safe, reliable drinking water to communities all over the state of Arkansas. I take every opportunity I can to teach my children about the importance of this invaluable resource and to not take it for granted."

Nick loves to spend time outdoors with his family, outside of work — anything in or around the water of course, and most especially the frozen water variety (snow skiing).



## Certain municipal officials in first class cities may opt out of APERS

The Arkansas Public Employees Retirement System (APERS) provides cities with the opportunity to cover its employees and officials (Ark. Code Ann. § 24-4-303). The law states generally that the mayor and clerk “shall become participating employees upon taking office.” On the other hand, the statute permits mayors and clerks of first class cities to opt out of APERS in order to participate in the local retirement plans provided for in Ark. Code Ann. §§ 24-12-121 and 24-12-123.

In order to make this election, the mayor or clerk must provide written notice to APERS within 90 calendar days of the date the official assumed office. Once made, this choice is irrevocable. Any employer contributions previously made on behalf of an official who elects not to participate will be refunded to the city and the official will forfeit service credit in the system.

Newly elected city attorneys or city treasurers in cities of the first class who are otherwise covered by a local pension fund may also take advantage of these provisions.

To contact APERS, call (501) 682-7800 or visit [www.apers.org](http://www.apers.org).

## Cyclists to prep for Olympic gold in Bentonville

USA Cycling has announced that Bentonville will become the official home of the U.S. National Mountain Bike Team, the Arkansas Press Association reported December 15, 2022. The U.S. National Mountain Bike Team will utilize Bentonville and northwest Arkansas’ network of trails and gravel roads for endurance fitness camps as well as skills-development camps leading into the World Cup racing season.

“Our long-term goal is for Team USA to win the gold at the 2028 Olympic Games,” said Brendan Quirk, CEO of USA Cycling. “This investment gives us access to the infrastructure and resources we need to support our under-23 and junior riders. Developing these up-and-coming riders is a top priority for USA Cycling, now and in the future.”

“Having training and support facilities based in Bentonville will provide our riders with an ideal launching pad to succeed on the world stage,” said Jim Miller, chief of sports performance at USA Cycling.

In addition to serving as the center for its mountain bike operations, Bentonville will also become the national base for USA Cycling’s collegiate cycling operations and other functions related to the growth of grassroots bike racing across the country.

“Northwest Arkansas’ incredible network of singletrack trails and gravel roads is the perfect training ground for the National Team,” Quirk said. “Our riders love racing and training in northwest Arkansas. By deepening our presence here, we’ll make it easier for riders at all levels to get access to our racing development pathway and pursue their athletic goals.”

USA Cycling’s corporate headquarters is in Colorado Springs, Colorado. It also has a European logistics base and rider housing in Sittard, Netherlands. The Bentonville satellite office will further accelerate the growth of elite American mountain bike athletes and will provide workspace for the mountain bike coaching and support staff.

## 2020 Act 833 deadline for Arkansas fire departments

The 2020 Act 833 application period will open January 1, 2021, and will close June 30, 2021. Act 833 of 1992, “Funding for Fire Departments,” is administered by the Arkansas Fire Protection Services Board and requires all Arkansas fire departments to become certified in order to be eligible for funding. Certification requirements include possession of a NFPA 1901-compliant fire suppression apparatus, a minimum of six active members with 16 hours of certified training and personal protective equipment for all active members.

An online application is available on the Arkansas Fire Portal at [arfire.arkansas.gov](http://arfire.arkansas.gov). To request log-in credentials contact your County LEMC/Fire Coordinator or State Fire Coordinator Louis Eckelhoff at 501-683-6781 or email [louis.eckelhoff@adem.arkansas.gov](mailto:louis.eckelhoff@adem.arkansas.gov).

## Event Calendar

**January 11-13, 2023**, Arkansas Municipal League Winter Conference

**March 26-28, 2023**, National League of Cities, Congressional City Conference

## Obituaries

**JERRE MAX VAN HOOSE**, 84, who served as mayor of Springdale from 1999 to 2010, died December 2, 2022.

**DONALD MARK SCOBY**, 45, a sergeant with the Stuttgart Police Department, died December 15, 2022, in the line of duty.

**BENJAMIN TYLER VINCENT**, 40, an employee of the city of Mena and a firefighter, died December 7, 2022.

# Summaries of Attorney General opinions

Recent opinions that affect municipal government in Arkansas

## Local ordinance, ballot title guide sales tax usage

Opinion: 2022-034

Requestor: Mary Bentley, state representative

Can the Perry County Quorum Court access and utilize the funds from this sales and use tax to pay its 911 dispatchers? **RESPONSE:** The answer to your question depends upon the language of the ordinance by which the sales and use tax was levied and the ballot title by which it was presented to the electorate. These matters are local in nature and must be resolved on the local level. I cannot construe or interpret such documents and I consequently cannot opine on the legality of the proposed use of the tax proceeds. I will, however, briefly address the basic legal framework that guides the review.

## Voted ballots not public under FOIA

Opinion: 2022-037

Requestor: Brandt Smith, state representative

Is a voted ballot subject to the Arkansas Freedom of Information Act (FOIA)? **RESPONSE:** No, a voted ballot

is not open to the public for inspection and copying under the provisions of the FOIA.

## Statute requires five, and only five, commissioners

Opinion: 2022-041

Requestor: Kim Hammer, state senator

Q1) Does the utility commission have to be [composed] of five commissioners? Q2) Can a city, by ordinance, add two additional members to the utility commission for a total of seven commissioners? **RESPONSE:** I take it that your questions involve a utility commission created to operate a city’s waterworks and/or electric light plant systems pursuant to Ark. Code Ann. sec. 14-201-101 et seq. With that understanding, the answer to your first question is “yes,” such a commission must have five, and only five, commissioners. Accordingly, the answer to your second question is “no.”

To read full Attorney General opinions online, visit the “Opinions” page at [www.arkansasag.gov](http://www.arkansasag.gov) or email [oag@arkansas.gov](mailto:oag@arkansas.gov).





# Food Desert Working Group presents findings, recommendations

By Andrew Morgan, League staff

The Arkansas Governor's Food Desert Working Group, which convened in the spring of 2022 to address food insecurity and access in Arkansas, presented its findings and recommendations at a media event Friday, December 16, at Union Station in downtown Little Rock. The group's report includes actionable steps the state, local governments, charitable foundations, nonprofits and other community leaders can take to eliminate food deserts in Arkansas.

The working group, which is co-chaired by Kathy Webb, CEO of the Arkansas Hunger Relief Alliance, and Kenya Eddings, executive director of the Arkansas Minority Health Commission, used the definition developed by the Annie E. Casey Foundation as starting point, Webb said: "Geographic areas where residents have few to no convenient options for securing affordable and healthy foods, especially fresh fruits and vegetables." The group then developed a definition to guide their efforts in Arkansas: "A community is a food desert or low-food access location if residents must travel more than one mile in an urban setting or more than 10 miles in a rural setting to obtain a selection of fresh, nutritious food." The group has focused on ways to establish sustainable grocery options in low-access communities and addressing the hurdles faced by residents who access food benefit programs.

The scope of the issue is large in Arkansas, Webb said. "Over 62 of our 75 counties have identified food deserts." The working group considers the release of the report the beginning, not the end of their work, she said. "Why are we so confident and excited? Because the recommendations and models that you're going to hear about are already working across the country."

Partnerships that find creative ways to fund food access solutions combining public and private dollars



Collaboration will be essential to replicating the successful models of food distribution in Arkansas, said Kathy Webb, who co-chairs the Governor's Food Desert Working Group.

are the keys to the successful models they studied, said Eddings, the working group's co-chair. "There's an African proverb that states: 'If you want to go fast, go alone, but if you want to go far, go together.'"

Christie Jordan, CEO of the Foodbank of Northeast Arkansas, echoed the co-chairs' confidence. "By doing some research and asking neighboring states what they have done, we found some practical solutions that we can replicate. And it's not always about having a brick-and-mortar store in a community to improve access."

The working group studied numerous models and initiatives that are increasing access to healthy, affordable food in low-income, low-access communities from the Mississippi Delta to Boston. A few of the successful alternative models for grocery distribution and delivery include:

- Wright's Market, a public-private funded grocery store in Opelika, Alabama, that keeps prices affordable and offers innovative strategies for reaching its largely rural customers;
- Main Street Market, a self-service, subscription-based grocery store model in Evansville, Minnesota; and
- GOODS (Grocery Online Ordering Distribution Service), a distribution and direct delivery model in Drew, Mississippi, with a second location starting soon in nearby Shaw. (Read more about GOODS and other initiatives in the Mississippi Delta in the October 2022 issue of *City & Town*.)

The GOODS model was especially attractive to Altheimer Mayor Zola Hudson, who made two field trips to Mississippi to learn about how the program is run and funded. Altheimer lost its only grocery store in 2019 and residents must now travel to larger cities in the region



PHOTOS BY ANDREW MORGAN

The effort to increase access to affordable, nutritious food in low-access communities dovetails perfectly with the mission of the Arkansas Minority Health Commission, said Executive Director Kenya Eddings, co-chair of the working group.



like Pine Bluff or Stuttgart, which puts an additional strain on low-income residents. The GOODS model, however, offers hope, she said. “We feel that we can replicate the same thing that’s going on in Drew today. It’s cost-effective, and we think it will meet our residents’ needs. We’re not going to get a brick-and-mortar store, but this project will mean the world to our community, and it truly means the world to us.”

The report, “Addressing Food Access in Arkansas,” prepared in conjunction with the Winthrop Rockefeller Institute, offers several key recommendations. For the governor and state legislature, the report recommends increasing state government accountability for improving food access, incorporating support for food access into state fiscal policy and improving access to state food benefit programs, such as SNAP (Supplemental Nutrition Assistance Program) and WIC (Women, Infants and Children). For cities and towns looking to address food insecurity at the local level, the report recommends fostering

public-private funding partnerships and mobilizing creative, community-driven models to increase food access. For foundations that provide funding for food access issues, the report recommends partnering with other foundations to increase the amount of funding available in order to be more impactful.

Gov. Hutchinson could not attend the media event, but he provided a statement about the working group’s findings and recommendations, which Webb shared: “The recommendations put forward today by this diverse working group on food insecurity offers a blueprint to all levels of government, business, community leaders, nonprofits, foundations and more. On behalf of my administration, I thank the entire working group for their dedication to this effort, and I look forward to seeing how their recommendations improve the lives of the most vulnerable Arkansans.”

To read and download a copy of the Food Desert Working Group’s report, visit the Arkansas Hunger Relief Alliance website at [arhungeralliance.org](http://arhungeralliance.org).



Altheimer Mayor Zola Hudson was inspired by the success of the GOODS model in Drew, Mississippi, and is working to replicate it in her city, which lost its grocery store in 2019.

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# Annual Statements

The suggested **FORM A** is for use by cities of the first class, second class, and incorporated towns to comply with A.C.A. § 14-59-116.

<b>Form A</b>		
City or Town of _____		
(Cities of the first class, second class, and incorporated towns)		
Financial Statement January 1, 2022—Dec. 31, 2022		
<b>GENERAL FUND</b>		
Balance January 1, 2022	\$ _____	
Cash Receipts		
State Revenues	\$ _____	
Property Taxes	\$ _____	
Sales Taxes	\$ _____	
Fines, Forfeitures, and Costs	\$ _____	
Franchise Fees	\$ _____	
Transfers In	\$ _____	
Other	\$ _____	
Total Receipts	\$ _____	
Total General Fund Available	\$ _____	
Expenditures		
*Administrative Department:		
Personal Services	\$ _____	
Supplies	\$ _____	
Other services and charges	\$ _____	
Capital Outlay	\$ _____	
Debt Service	\$ _____	
Transfers Out	\$ _____	
Total Expenditures	\$ _____	
Balance General Fund		
Dec. 31, 2022	\$ _____	
<b>STREET FUND</b>		
Balance January 1, 2022	\$ _____	
Cash Receipts		
State Revenues	\$ _____	
Property Taxes	\$ _____	
Sales Taxes	\$ _____	
Franchise Fees	\$ _____	
Transfers In	\$ _____	
Other	\$ _____	
Total Street Receipts	\$ _____	
Total Street Fund Available	\$ _____	
Expenditures		
Personal Services	\$ _____	
Supplies	\$ _____	
Other services and charges	\$ _____	
Capital Outlay	\$ _____	
Debt service	\$ _____	
Transfers out	\$ _____	
Total Expenditures	\$ _____	
Balance Street Fund		
Dec. 31, 2022	\$ _____	
The classification of expenditures shall be by department, i.e., administrative, police department, fire department, parks department, etc.		
<b>INDEBTEDNESS</b>		
Type of Debt	Amount	Date Last Payment Due
Property Tax Bonds	\$ _____	_____
Short term financing obligations	\$ _____	_____
Sales & Use Tax Bonds	\$ _____	_____
Revenue Bonds	\$ _____	_____
Lease Purchase Agreements	\$ _____	_____
	Date Free of Debt	_____
<b>TOTAL</b>	\$ _____	
All financial records for the City of _____ are public records and are open for public inspection during regular business hours of ___ A.M. to ___ P.M., Monday through Friday, at City Hall in _____, Arkansas.		
If the record is in active use or in storage and, therefore, not available at the time a citizen asks to examine it, the custodian shall certify this fact in writing to the applicant and set a date and hour within three (3) days at which time the record will be available for inspection and copying.		

# Municipalities must publish annual financial statement


The time is rapidly arriving for the annual reporting of each city and town's financial statement. Refer to the *Handbook for Arkansas Municipal Officials*, 2021-2022 ed., section 14-59-116 and section 14-237-113.

A.C.A. § 14-59-116 provides that the governing body of each municipality shall publish annually in a newspaper published in the municipality a FINANCIAL STATEMENT OF THE MUNICIPALITY by April 1 covering the previous calendar year (January through the end of December).

The financial statement should include the receipts and expenditures for the year. In addition, it should contain "a statement of the indebtedness and financial condition of the municipality."

Section 14-237-113 provides similar publication requirements for the operating authority of the WATER and SEWER DEPARTMENTS. Water and sewer departments administered by one or two commissions must comply with the law. If the water and sewer departments are administered by the city council, then it is the responsibility of the city council to comply with the statute.

What if no newspaper is published in the city or town? In that case, the statements may be posted in two public places in the municipality.

Suggested Forms A and B appear on these facing pages. For additional information, call the League at 501-374-3484. You can buy a copy of the *Handbook for Arkansas Municipal Officials* at [www.arml.org/store](http://www.arml.org/store). 

The suggested FORM B is for use by water and sewer departments to comply with 14-237-113.

<b>Form B</b>		
City or Town of _____		
Financial Statement January 1, 2022—Dec. 31, 2022		
<b>WATER AND SEWER DEPARTMENTS</b>		
Balance January 1, 2022	\$ _____	
<b>Cash Receipts</b>		
Water Payments	\$ _____	
Sewer Payments	\$ _____	
Sanitation Funds	\$ _____	
Other	\$ _____	
<b>Total Receipts</b>	\$ _____	
<b>Total Funds Available</b>	\$ _____	
<b>Expenditures</b>		
Personal Services	\$ _____	
Supplies	\$ _____	
Other services and charges	\$ _____	
Capital Outlay	\$ _____	
Debt Service	\$ _____	
Transfers Out	\$ _____	
<b>Total Expenditures</b>	\$ _____	
<b>Balance Water and Sewer Fund</b>		
Dec. 31, 2022	\$ _____	
<b>INDEBTEDNESS</b>		
<b>Type of Debt</b>	<b>Amount</b>	<b>Date Last Payment Due</b>
Short term financing obligations	\$ _____	_____
Water Revenue Bonds	\$ _____	
Sewer Revenue Bonds	\$ _____	
		<b>Date Free of Debt</b>
		_____
<b>Total</b>	\$ _____	
All financial records of the Water and Sewer Department of (City or Town) of _____ are public records and are open for public inspection during regular business hours of ___ A.M. to ___ P.M., Monday through Friday, at the Water Department in _____, Arkansas.		
If the record is in active use or in storage and, therefore, not available at the time a citizen asks to examine it, the custodian shall certify this fact in writing to the applicant and set a date and hour within three (3) days at which time the record will be available for inspection and copying.		



# Reminder: Time to pass your budget

Most cities and towns in Arkansas are legally obligated to pass their budget on or before February 1 of each year



## Budgets in Mayor-Council Municipalities

### A.C.A. § 14-58-201. Annual submission.

On or before December 1 of each year, mayors of all cities and incorporated towns having the mayor-council form of government shall submit to the governing body of the city or town, for its approval or disapproval, a proposed budget for operation of the city or town from January 1 to December 31 of the forthcoming year.

### A.C.A. § 14-58-202. Adoption of budget.

Under this subchapter, the governing body of the municipality shall, on or before February 1 of each year, adopt a budget by ordinance or resolution for operation of the city or town (AML recommends using a written resolution).

### A.C.A. § 14-58-203. Appropriations and changes.

- (a) The approval by the municipal governing body of the budget under this subchapter shall, for the purposes of the budget from time to time amount to an appropriation of funds which are lawfully applicable to the items therein contained.
- (b) The governing body may alter or revise the budget and unpledged funds appropriated by the governing body for any purpose may be subsequently, by action of the governing body, appropriated to another purpose, subject to the following exceptions:
  - (1) Funds resulting from taxes levied under statutes or ordinances for specific purposes may not be diverted to another purpose;
  - (2) Appropriated funds may not be diverted to another purpose where any creditor of the municipality would be prejudiced thereby.

## Budgets in City Administrator-Director Municipalities

### A.C.A. § 14-48-117(6)

He or she [the city administrator] shall prepare the municipal budget annually and submit it to the board for its approval or disapproval and be responsible for its administration after adoption.

### A.C.A. § 14-48-122

- (a) The approval of the budget by the board of directors shall amount to an appropriation, for the purposes of the budget, of the funds which are lawfully applicable to the different items therein contained.
- (b) The board may alter or revise the budget from time to time, and unpledged funds appropriated by the board for any specific purpose may by subsequent action of the board be appropriated to another purpose subject to the following exceptions:
  - (1) Funds resulting from taxes levied under statute or ordinance for a specific purpose may not be diverted to another purpose; and
  - (2) Appropriated funds may not be diverted to another purpose where any creditor of the municipality would be prejudiced thereby.

## Budgets in City Manager-Director Municipalities

### A.C.A. § 14-47-120(6)

He or she [the city manager] shall prepare the municipal budget annually and submit it to the board for its approval or disapproval and be responsible for its administration after adoption.

### A.C.A. § 14-47-140

- (a)(1) Any municipality organized and operating under the city manager form of government may authorize the mayor of the municipality to have the following

duties and powers if approved by the qualified electors of the municipality at an election called by the municipal board of directors by referendum or by the qualified electors of the municipality by initiative:

...

(E) The power to prepare and submit to the board of directors for its approval the annual municipal budget.

**A.C.A. § 14-47-125**

- (a) The approval by the board of directors of the budget shall amount to an appropriation for the purposes of the budget of the funds which are lawfully applicable to the different items therein contained.
- (b) The board may alter or revise the budget from time to time, and unpledged funds appropriated by the

board for any specific purpose may be appropriated by subsequent action of the board to another purpose, subject to the following exceptions:

- (1) Funds resulting from taxes levied under statute or ordinance for a specific purpose may not be diverted to another purpose; and
- (2) Appropriated funds may not be diverted to another purpose where any creditor of the municipality would be prejudiced thereby.

A *Sample Resolution for the Adoption of the Municipal Budget* can be accessed via the Legal FAQs page at [www.arml.org/legal-faqs](http://www.arml.org/legal-faqs) for your convenience. Please call or email the League with any questions you may have. ☎

# NOTICE: Annexation reports due March 1

**A.C.A. §§ 14-40-2201 and 14-40-2202 provide:**

(a)(1) Beginning March 1, 2014, and each successive year thereafter, the mayor or city manager of a city or incorporated town shall file annually with the city clerk or recorder, town recorder, and County clerk a written notice describing any annexation elections that have become final in the previous eight (8) years.

(2) The written notice shall include:

(A) The schedule of services to be provided to the inhabitants of the annexed portion of the city; and

(B) A statement as to whether the scheduled services have been provided to the inhabitants of the annexed portions of the city.

(b) If the scheduled services have not been provided to the new inhabitants within three (3) years after the date the annexation becomes final, the written notice reporting the status of the extension of scheduled services shall include a statement of the rights of inhabitants to seek detachment.

(c) A city or incorporated town shall not proceed with annexation elections if there are pending scheduled services that have not been provided in three (3) years as prescribed by law.

**A.C.A. § 14-40-2202. Inhabitants of annexed area**

(a) In all annexations under § 14-40-303 and in accordance with § 14-40-606, after the territory

declared annexed is considered part of a city or incorporated town, the inhabitants residing in the annexed portion shall:

(1) Have all the rights and privileges of the inhabitants of the annexing city or incorporated town; and

(2) (A) Be extended the scheduled services within three (3) years after the date the annexation becomes final.

(B) The mayor of the municipality shall file a report with the city clerk or recorder, town recorder, and County clerk of the extension of scheduled services.

(b) If the scheduled services have not been extended to the area and property boundaries of the new inhabitants within three (3) years after the date annexation becomes final, the written notice reporting the status of the extension of scheduled services shall:

(1) Include a written plan for completing the extension of services and estimated date of completion; and

(2) Include a statement of the rights of inhabitants to seek detachment.

(c) A city or incorporated town shall not proceed with any additional annexation elections if there are pending scheduled services that have not been extended as required under this subchapter.

To obtain a sample *Notice Describing Annexation Elections and Schedules of Services* access the Legal FAQs page at [www.arml.org/legal-faqs](http://www.arml.org/legal-faqs). ☎

# State law governs first council meeting of the year

## **A.C.A. § 14-43-501. Organization of governing body**

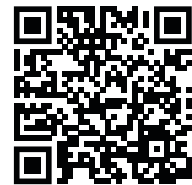
- (a)(1) The members of a governing body elected for each city or town shall annually in January assemble and organize the governing body.
- (2)(A) A majority of the whole number of members of a governing body constitutes a quorum for the transaction of business.
- (B)(i) The governing body shall judge the election returns and the qualifications of its own members.
- (ii) These judgments are not subject to veto by the mayor.
- (C)(i) The governing body shall determine the rules of its proceedings and keep a journal of its proceedings, which shall be open to the inspection and examination of any citizen.
- (ii) The governing body may also compel the attendance of absent members in such a manner and under such penalties as it prescribes.
- (iii) The governing body may consider the passage of rules on the following subjects, including without limitation:
- (a) The agenda for meetings;
  - (b) The filing of resolutions and ordinances; and
  - (c) Citizen commentary.
- (b)(1)(A) In the mayor-council form of government, the mayor shall be ex-officio president of the city council and shall preside at its meetings.
- (B) The mayor shall have a vote to establish a quorum of the city council at any regular or special meeting of the city council and when his or her vote is needed to pass any ordinance, bylaw, resolution, order, or motion.
- (2) In the absence of the mayor, the city council shall elect a president pro tempore to preside over council meetings.
- (3) If the mayor is unable to perform the duties of office or cannot be located, one (1) of the following individuals may perform all functions of a mayor during the disability or absence of the mayor:
- (A) The city clerk;
  - (B) Another elected official of the city if designated by the mayor; or
  - (C) An unelected employee or resident of the city if designated by the mayor and approved by the city council.
- (c) As used in this section, “governing body” means the city council in a mayor-council form of government, the board of directors in a city manager form of government, and the board of directors in a city administrator form of government. 🏛️



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# Record retention laws for Arkansas municipalities

Current as of December 1, 2022

Lanny Richmond II, Legal Counsel, Arkansas Municipal League

## **DESTRUCTION/RETENTION**

### **(A.C.A. §§ 14-2-201; 14-2-203)**

These statutes provide for the destruction of paper records and reproduction in another format. Review these procedures carefully before destroying any records.

#### **A.C.A. § 14-2-201. Authority—Requirements.**

- (1.) The head of any county or municipal department, commission, bureau, or board may cause any or all records kept by the official, department, commission, or board to be photographed, microfilmed, photostated, or reproduced on or by film, microcard, miniature photographic recording, optical disc, digital compact disc, electronic imaging, or other process that accurately reproduces or forms a durable medium for reproducing the original when provided with equipment necessary for such method of recording.

- (2.) At the time of reproduction, the agency head shall attach his or her certificate to the record certifying that it is the original record, and the certificate shall be reproduced with the original.
- (3.) The device used to reproduce the records shall be such as to accurately reproduce and perpetuate the original records in all details.

#### **A.C.A. § 14-2-203. Disposal, etc., of copied records.**

- (1.) Whenever reproductions of public records have been made in accordance with § 14-2-201 and have been placed in conveniently accessible files or other suitable format and provision has been made for preserving, examining, and using them, the head of a county office or department or city office or department may certify those facts to the county court or to the mayor of a municipality, respectively, who shall have the power to authorize



the disposal, archival storage, or destruction of the records.

- (2.) Cities of the first class, cities of the second class, and incorporated towns may by ordinance declare a policy of record retention and disposal, provided that:
  - a. The city or town complies with any specific statute regarding municipal records; and
  - b. The following records are maintained permanently in either the original or electronic format as required by law:
    - (i) Ordinances;
    - (ii) City council minutes;
    - (iii) Resolutions;
    - (iv) Annual financial audits; and
    - (v) Year-end financial statements.

## COURT RECORDS

### (A.C.A. §§ 13-4-201 through 204; 16-46-101; 16-10-211)

Sections 13-4-201 through -204 permit the destruction of paper records once they have been reproduced in another format unless another statute permits destruction without requiring a copy made. Any handwritten document over 50 years old, and any document of historical value as determined by the Arkansas State Archives, may not be destroyed as well as if otherwise required to be kept by law.

Section 16-46-101 provides means by which copies of certain records are to be maintained for evidentiary purposes.

## ACCOUNTING

### (A.C.A. § 14-59-114)

Accounting records fall into three groups: support documents, semipermanent records and permanent records.

*Support documents* must be kept for at least four years and may not be destroyed before an audit for the time in question. They consist of cancelled checks, invoices, bank statements, receipts, deposit slips, bank reconciliations, check book registers or listings, receipts listings, monthly financial reports, payroll records, budget documents, and bids, quotes, and related documentation.

*Semipermanent records* must be kept for at least seven years with the same restriction regarding an audit. They consist of fixed assets and equipment detail records, investment and certificate of deposit records, journals, ledgers and subsidiary ledgers, and annual financial reports. For investment and certificate of

deposit records, the seven years of required maintenance begins on the date of maturity.

*Permanent records* shall be maintained permanently. They consist of city or town council minutes, ordinances, resolutions, employee retirement documents and annual financial audits.

## POLICE TICKET BOOKS

### (A.C.A. § 16-10-211(a)(3)(K) & (L))

Citation books and logs must be kept for at least three years and may not be destroyed before an audit.

## POLICE DEPARTMENT RECORDS

### (A.C.A. § 14-2-204)

Maintain permanently or for at least seven years, as the municipality may determine: closed municipal police case files for felony and Class A misdemeanor offenses and expungement orders of municipal police cases. However, after 10 years, these may be copied and maintained under § 14-2-203. In addition, records constituting evidence of sexual offenses or violent offenses resulting in convictions must comply with §§ 12-12-104 and 5-42-203 and must also be maintained permanently. Furthermore, all of the above records must comply with § 14-2-203(b)(1).

Maintain for three years: accident, incident and offense reports; fine and bond records; parking meter records; radio logs and complaint cards; and employment records, payroll sheets, timecards and leave requests. After three years, they may then be copied electronically or disposed of.

## WATER and SEWER

### (A.C.A. § 14-237-112)

These provisions are substantially the same as for accounting records (see above).





## HISTORICAL

### (A.C.A. § 13-3-107)

Before any records “other than ephemeral materials” are destroyed, city officials must advise the Arkansas State Archives in writing and give any records deemed to have historical value to the State Archives.

## COURT RECORDS

### A.C.A. § 16-10-211. Record retention schedule.

- (1.) All towns, cities, and counties of the State of Arkansas shall maintain records for the district courts and are to:
  - a. Permanently maintain:
    - (i) Case indices for all district courts;
    - (ii) Case dockets for all district courts;
    - (iii) Active warrants;
    - (iv) Waivers;
    - (v) Expungement and sealed records;
    - (vi) Files concerning convictions under the Omnibus DWI or BWI Act, § 101-65-5 et seq; and
    - (vii) Domestic battering files;
  - b. Maintain for a period of at least seven (7) years and in no event dispose of before being audited:
    - (i) Complete case files and written exhibits for all district courts, not including civil or small claims division cases in which the judgment is not satisfied;
    - (ii) Show cause orders;
    - (iii) Case information, including arrest reports and affidavits; and
    - (iv) Files concerning cases resulting in a suspended imposition of sentence; and
  - c. Maintain for a period of at least three (3) years and in no event dispose of before being audited:
    - (i) Bank reconciliations;
    - (ii) Check book registers and check listings;
    - (iii) Cancelled checks;
    - (iv) Bank statements;
    - (v) Receipts;
    - (vi) Deposit collection records;
    - (vii) Receipts listings;
    - (viii) Distribution reports;
    - (ix) Receipt and disbursement journals;

- (x) Time payment records;
  - (xi) Citation book logs;
  - (xii) Citation books from each police department and sheriff’s office;
  - (xiii) Served, recalled, or quashed arrest warrants;
  - (xiv) Copies of citations;
  - (xv) Alternative service or community service timesheets;
  - (xvi) Uniform filing fees collection remittance forms and fine reports;
  - (xvii) Miscellaneous fee and fine collection reports; and
  - (xviii) Served or unexecuted search warrants.
- (2.) After a town, city, or county has maintained records for the time periods required by subdivision (a)(2) or subdivision (a)(3) of this section and after the records described in subdivision (a)(2) or subdivision (a)(3) of this section have been audited, the records may be destroyed.
  - (3.) When records are destroyed under subsection (b) of this section, the town, city, or county shall document the destruction by the following procedure:
    - a. An affidavit is to be prepared stating:
      - (i) Which records are being destroyed and to which period of time the records apply; and
      - (ii) The method of destruction; and
    - b. The affidavit is to be signed by the town, city, or county employee performing the destruction and one (1) employee of the governing body or, if applicable, governing bodies that contribute to the expenses of the court.

- (4.) In addition to the procedure described in subsection (c) of this section, the approval of the governing body or, if applicable, governing bodies that contribute to the expenses of the court shall be obtained before the destruction of district court records and an appropriate note of the approval indicated in the minutes of the governing body or bodies along with the destruction affidavit. ☹



# ARKANSAS MUNICIPAL EQUIPMENT

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# 94th General Assembly: Communicating with Your Legislators

**W**ith the 94th General Assembly of the Arkansas Legislature set to kick off on January 9, it's time to brush up on a few basics. From the Arkansas Municipal League's role in the legislative process to a breakdown of standing committee assignments for both chambers, the information on the following pages is essential to veteran and newly elected officials alike.

Charged with the responsibility to act as spokesman for Arkansas' cities and towns during the legislative sessions, the League, in accordance with the legislative policy set forth in the policy statement, assists in developing legislation of interest to all municipal governments and in following other legislation that affects cities and towns.

During the session, League staff will be working on behalf of the cities and towns of Arkansas to promote and protect the interests of Arkansas municipalities. Influencing lawmakers should be considered a team effort of local municipal officials and the League staff. Working together, we can make each session a success for Arkansas municipalities.

Staying informed during the legislative session is crucial to the process. The Legislative Action Center at [arml.org](http://arml.org) includes a variety of links to search and track bills, contact information for legislators and more. Sign up for the ListServ to ensure you receive regular "Legislative Roundup" dispatches from the Legislative Advocacy team—just follow the link under eCommunications on the AML homepage.

## Arkansas General Assembly 101

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The Arkansas Constitution calls for the General Assembly to meet on the second Monday of January of each odd-numbered year. Arkansas voters in 2008 passed Amendment 86, which requires the legislature to meet in even-numbered years beginning in 2010 for a 30-day fiscal session. There are 135 members of the General Assembly. The Senate has 35 members; the House of Representatives has 100. The lieutenant governor presides as president pro tempore of the Senate; and the speaker, who is elected by House members, presides in the House. Members may hold office for a total of 16 years of any combination in either chamber.

The process of making a bill become law begins in the committees. Committee meetings are open to the public, and the public is often asked to testify. During the legislative session, committees usually meet in the morning to hear bills. Standing committees consist of legislators study and hear legislative proposals according to subject matter. There are 10 standing Senate committees that report back to the Senate with recommendations after committee hearings. Each senator serves on two of the standing committees. Each standing committee has eight members, which includes a chair and vice chair. There are 10 standing House committees. Each representative serves on two standing committees. Each House committee has 20 members, which includes a chair and vice chair appointed by the Speaker of the house.

## How a Bill Becomes an Arkansas Law

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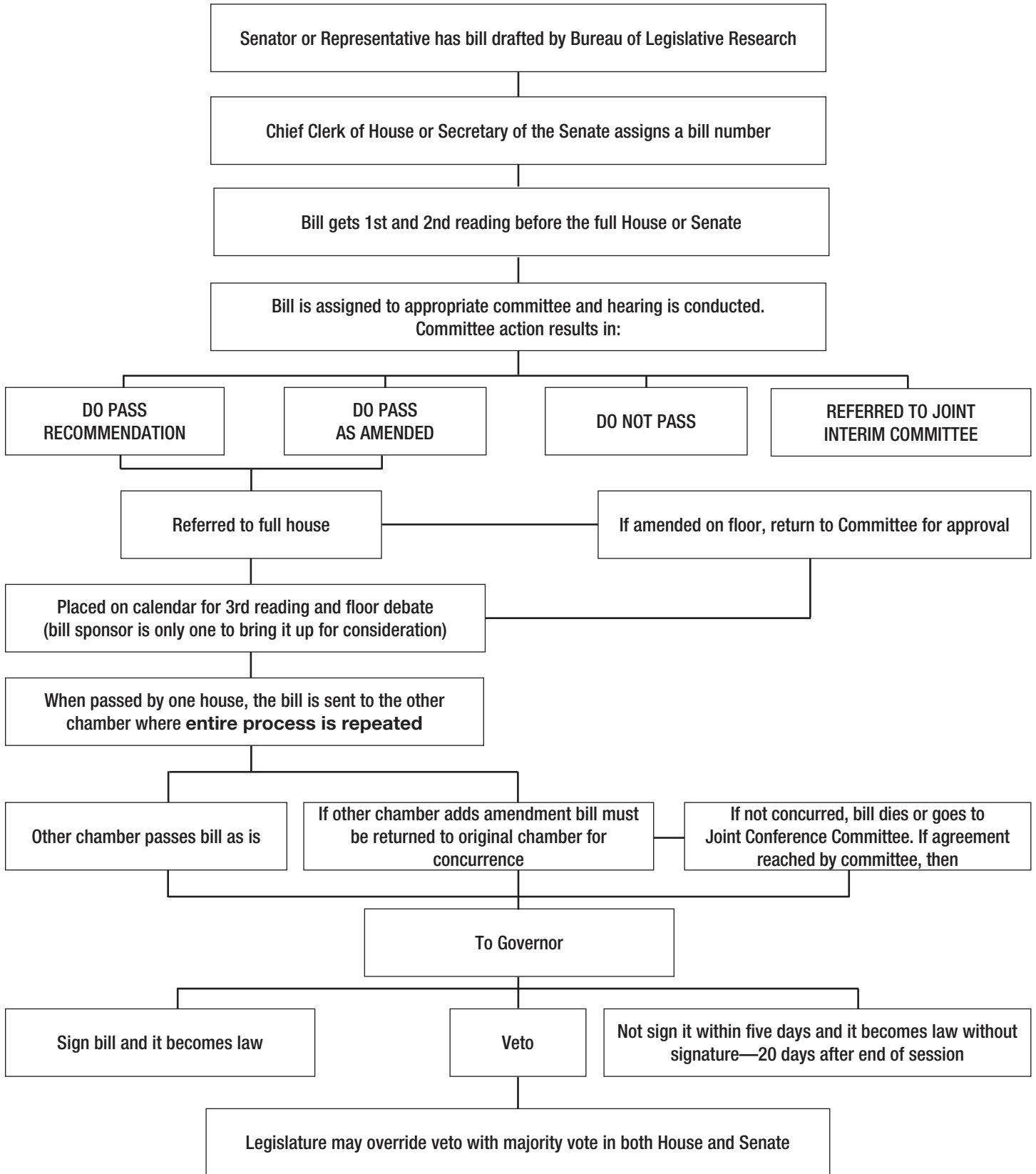
A bill is simply an idea that someone would like to become law. The idea can come from anyone, but only a representative or senator can take that idea and guide it through the General Assembly. Once a bill is introduced by a legislator, it is referred to a committee. The full committee holds hearings on the bill and may consider it in its original form or amend it prior to voting on the bill. All bills must obtain a majority vote of the committee members in order to be recommended for passage. It is in the committee where the bill is usually amended, tabled or killed.

If the bill receives a "do pass" recommendation by the majority of the committee, then it is ready for the House or Senate floor where it may be debated. If the bill passes, it is then sent to the other chamber where the same process is repeated. It should be understood that the bulk of legislative work is done by standing committees and not, as commonly believed, by debate during floor sessions.

Once both the House and Senate agree on the exact language of the bill, it is sent to the governor for their signature. If the Governor signs the bill it becomes law, usually upon the governor's signing if it is an emergency clause. Should the governor veto the bill, the legislature has the option of trying to override the veto with a simple majority vote.



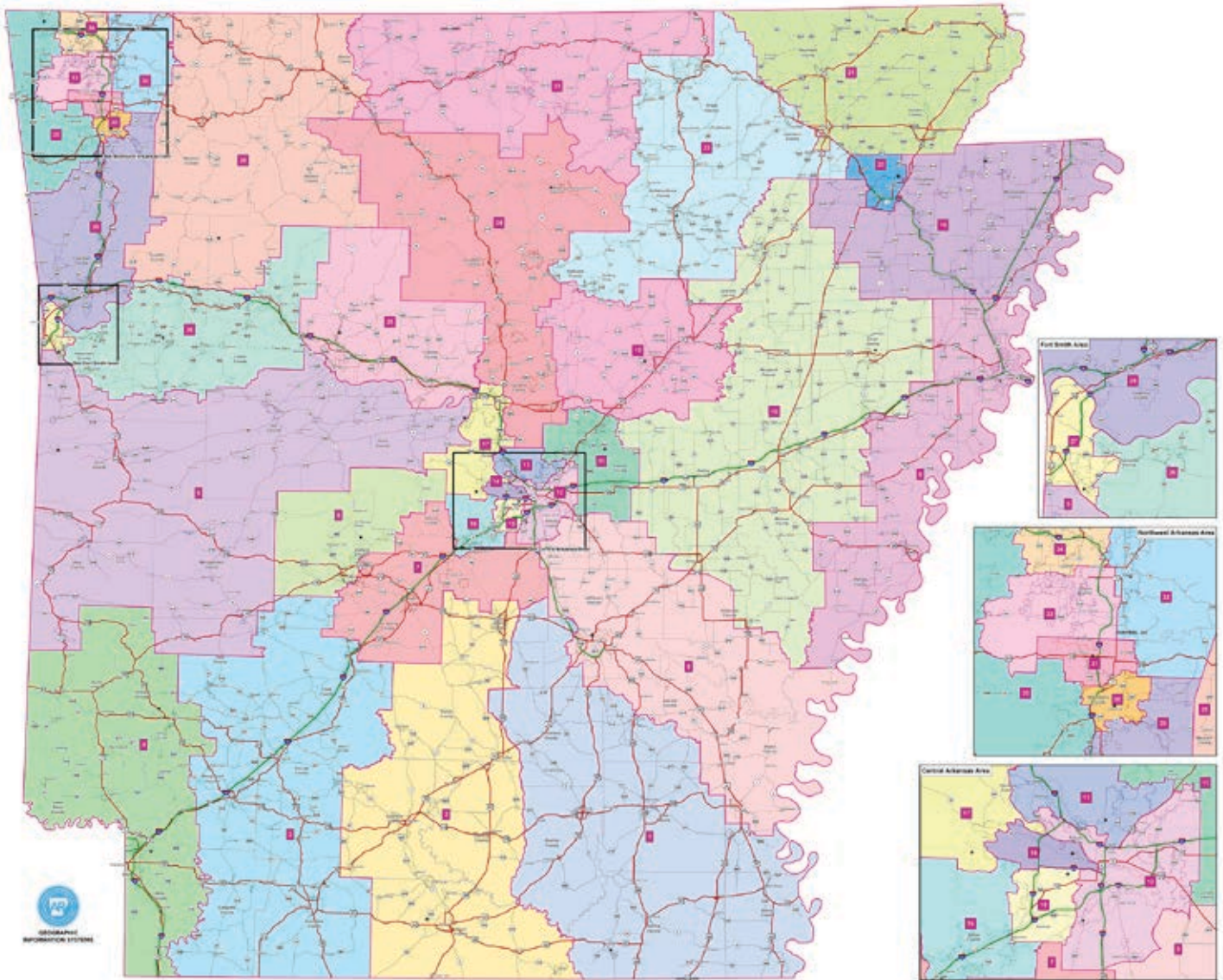
# Graph: How a Bill Becomes an Arkansas Law



# State Senate Districts Map

State Senate Districts are identified by color code and number.

The official maps are available from the Arkansas Secretary of State's office or online at [www.sos.arkansas.gov](http://www.sos.arkansas.gov).



Interactive Senate Map: [mydistricting.arkansas.gov/legdistricting/comments/plan/32/9](http://mydistricting.arkansas.gov/legdistricting/comments/plan/32/9)

## KEY MUNICIPAL PRINCIPLES

### The Concept of Local Control

The Arkansas Municipal League strongly believes in the philosophy of local control that allows municipal governments maximum flexibility and discretion in governing themselves. Local control should remain. We urge the state legislature to resist imposing additional, mandated responsibilities upon local governments without providing the financial resources to fund such mandates. Preemption of local control should also be avoided.

### Protection of Local Sales Tax

The League strongly believes that the state should protect the authority of cities and towns to levy local sales taxes. Local sales taxes are used for municipal operations and numerous local capital improvement projects, including public safety, public works and recreation facilities. The League policy is that the state should avoid raising the state sales tax and granting sales tax exemptions. The state should concentrate on broadening the sales tax base and having as low a sales tax rate as possible. The League also maintains that the state should see that state turnback to municipalities is maintained at a level commensurate with the responsibilities of municipal government.

# 94th General Assembly Senate Standing Committees: Class "A"

*Each senator's district is listed in parentheses*

## Public Health, Welfare & Labor

*This committee reviews matters pertaining to public health, mental health, intellectual disabilities, public welfare, human relations and resources, the aged and problems of the aging, environmental affairs, water and air pollution, labor and labor relations, and similar legislation.*

Missy Irvin, Chair (18)

David Wallace (22)

Justin Boyd (27)

Dan Sullivan, Vice-Chair (21)

Bryan King (28)

Fred Love (15)

Scott Flippo (17)

Clint Penzo (31)

## Revenue & Taxation

*This committee reviews matters pertaining to the levy, increase, reduction, collection, enforcement, and administration of taxes and other revenue-producing measures.*

Jimmy Hickey, Chair (11)

Jonathan Dismang (28)

Blake Johnson (20)

Tyler Dees (35)

Jim Petty, Vice-Chair (29)

Ronald Caldwell (23)

Steve Crowell (3)

John Payton (22)

## Education

*This committee reviews matters pertaining to public kindergarten, elementary, secondary, and adult education, vocational education, vocational-technical schools, vocational rehabilitation, higher education, private educational institutions, and similar legislation.*

Jane English, Chair (34)

Greg Leding (4)

Matt Stone (2)

Linda Chesterfield, Vice-Chair (30)

Kim Hammer (33)

Jim Dotson (34)

Breanne Davis (16)

Joshua Bryant (32)

## Judiciary

*This committee reviews matters pertaining to state and local courts, court clerks, stenographers, other employees of the courts, civil and criminal procedures, probate matters, civil and criminal laws, and similar matters.*

Gary Stubblefield, Chair (6)

Clarke Tucker (32)

Terry Rice (9)

Stephanie Flowers, Vice-Chair (25)

Ben Gilmore (26)

Alan Clark (13)

Bart Hester (1)

Matt McKee (6)

## Water District Funding

State water loans and grants should be used efficiently. Funding rural water districts at exorbitant costs per user is not wise usage of public funds and unnecessarily leads to urbanization of our state's natural areas, which more properly should be utilized for agriculture, hunting, fishing and other outdoor activities our beautiful state makes possible.

## Highways and Street Programs

The League holds that any new highway program should consider all segments of our statewide transportation network, including state highways, county roads and city streets. Therefore, any new highway program that generates revenue should include the traditional 70-15-15 (70 percent to the state, 15 percent to the cities, 15 percent to the counties) formula that has been successful in the past. A state aid street program is now in effect by virtue of Amendment 91, passed in 2012 and should be supported and maintained as approved by the electorate.



## 94th General Assembly Senate Standing Committees: Class "B"

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### **Agriculture, Forestry & Economic Development**

*This committee reviews matters pertaining to agriculture, livestock, forestry, industrial development, natural resources, oil and gas, publicity and parks, levees and drainage, rivers and harbors, and similar legislation.*

Ronald Caldwell, Chair	Breanne Davis	Tyler Dees
Matt Stone, Vice-Chair	Greg Leding	Fred Love
David Wallace	Ben Gilmore	

### **Insurance & Commerce**

*This committee reviews matters pertaining to banks and banking, savings and loan associations, stocks, bonds, other securities, securities dealers, insurance, public utilities, partnerships and corporations, home mortgage financing and housing, and similar legislation.*

Ricky Hill, Chair (29)	Jonathan Dismang	Clint Penzo
Reginald Murdock, Vice Chair (9)	Jimmy Hickey Jr.	Justin Boyd
Missy Irvin	Mark Johnson (15)	

### **City, County & Local Affairs**

*This committee reviews matters pertaining to city and municipal affairs, county affairs, local improvement districts, inter-local governmental cooperation, and similar legislation.*

Scott Flippo, Chair	Kim Hammer	Jim Petty
Terry Rice, Vice-Chair	Dan Sullivan	Joshua Bryant
Gary Stubblefield	Matt McKee	

### **State Agencies & Governmental Affairs**

*This committee reviews matters pertaining to state government and state agencies, except where the subject matter relates more appropriately to another committee, proposed amendments to the Constitution of the State of Arkansas or the federal government, election laws and procedures, federal and interstate relations, and similar legislation. The committee also monitors and makes recommendations for periodic updating, modernizing, and revising the Code of Ethics for public officials.*

Blake Johnson, Chair	Bart Hester	John Payton
Clarke Tucker, Vice-Chair	Bryan King	Jim Dotson
Stephanie Flowers	Steve Crowell	

## 94th General Assembly Senate Standing Committee: Class "C"

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### **Transportation, Technology & Legislative Affairs**

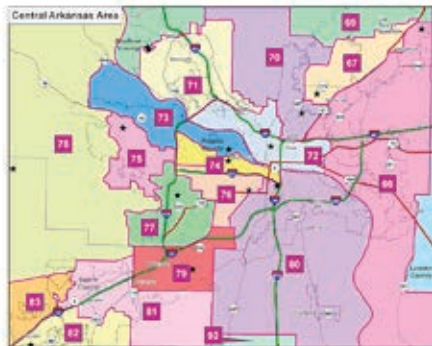
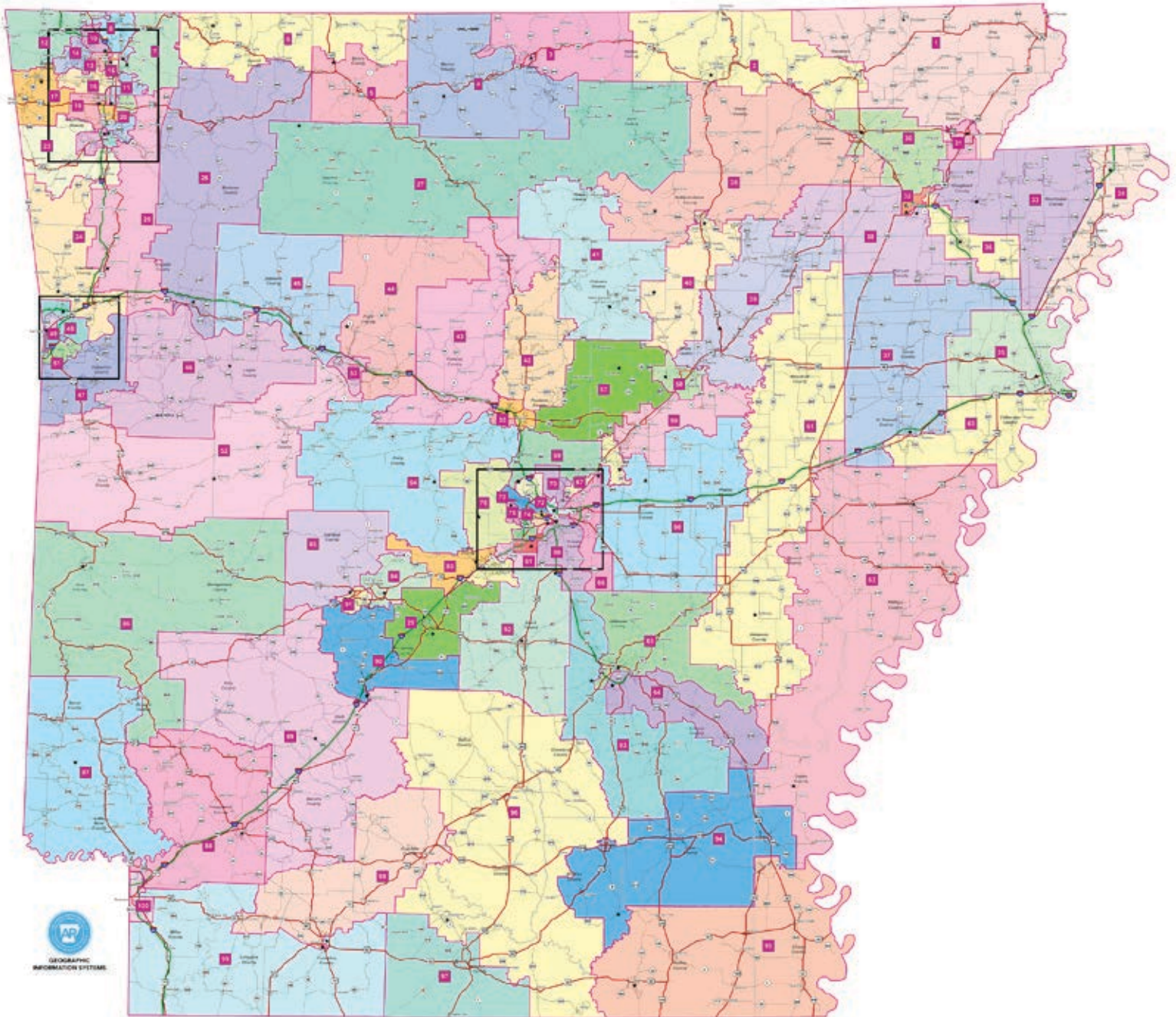
*This committee reviews matters pertaining to roads, highway safety, airports and air transportation, common carriers, mass transits, and similar legislation; matters pertaining to science, technology, bio-technology, and similar legislation; and other matters whenever the subject matter is not germane to the subject matter of any other Class "A" or Class "B" Committee. The committee serves as the supervisory committee over the preparation of the journal and the engrossing and enrolling of bills. The committee does not have jurisdiction of matters affecting the interpretation of the rules of the Senate, but such jurisdiction is exercised by the Senate Rules Committee.*

Mark Johnson, Chair	Jane English	Reginald Murdock
Justin Boyd, Vice-Chair	Terry Rice	Alan Clark
Linda Chesterfield	Ricky Hill	

# State House Districts Map

State House Districts are identified by color code and number.

The official maps are available from the Arkansas Secretary of State's office or online at [www.sos.arkansas.gov](http://www.sos.arkansas.gov).



Interactive House Map: [mydistricting.arkansas.gov/legdistricting/comments/plan/33/9](http://mydistricting.arkansas.gov/legdistricting/comments/plan/33/9)



# 94th General Assembly House Standing Committees: Class "A"

Each representative's district is listed in parentheses

## Education

This committee reviews matters pertaining to public kindergarten, elementary, secondary, and adult education, vocational education, vocational-technical schools, vocational rehabilitation, higher education, private educational institutions, similar legislation, and resolutions germane to the subject matter of the committee. (House Rules 62.1)

Stephen Meeks (67)	Lanny Fite (23)	Carlton Wing (38)	Steven Walker (27)
Bruce Cozart (24)	Vivian Flowers (17)	Denise Garner (84)	Wayne Long (39)
Charlene Fite (80)	DeAnn Vaught (4)	Brian S. Evans (43)	Hope Duke (12)
Ron McNair (98)	John Maddox (20)	Keith Brooks (31)	Stetson Painter (3)
Rick Beck (65)	Sonia Eubanks Barker (7)	Grant Hodges (14)	Brit McKenzie (7)

## Judiciary

This committee reviews matters pertaining to state and local courts, court clerks, stenographers, other employees of the courts, civil and criminal procedures, probate matters, civil and criminal laws, similar matters, and resolutions germane to the subject matter of the committee. (House Rules 62.2)

Milton Nicks Jr. (50)	Stan Berry (68)	Jay Richardson (78)	Kendon Underwood (90)
Marcus E. Richmond (21)	Cindy Crawford (76)	Andrew Collins (35)	Jeremiah Moore (61)
Jimmy Gazaway (57)	Jamie Scott (37)	Tippi McCullough (33)	Matt Duffield (53)
Danny Watson (3)	Nicole Clowney (86)	Ashley Hudson (32)	Steven Unger (19)
Carol Dalby (1)	Cameron Cooper (44)	Jon Milligan (53)	Shad Pearce (40)

## Public Health, Welfare & Labor

This committee reviews matters pertaining to public health, mental health, intellectual disabilities, public welfare, human relations and resources, environmental affairs, water and air pollution, labor and labor relations, similar legislation and resolutions germane to the subject matter of the committee. (House Rules 62.3)

Jeffrey Wardlaw (8)	Deborah Ferguson (51)	Fred Allen (30)	Kendra Moore (23)
Jon S. Eubanks (74)	Jack Ladyman (59)	Aaron Pilkington (69)	Ryan A. Rose (48)
Stephen Magie (72)	Mary Bentley (73)	Mark Perry (42)	Zachary Gramlich (50)
Josh Miller (66)	Justin Gonzales (19)	Lee Johnson (75)	R. Scott Richardson (13)
Richard Womack (18)	Kenneth Ferguson (16)	Bart Schulz (28)	Jeremy Wooldridge (1)

## Public Transportation

This committee reviews matters pertaining to roads and highways, city streets, county roads, highway safety, airports and air transportation, common and contract carriers, mass transit, similar legislation, and resolutions germane to the subject matter of the committee. (House Rules 62.4)

Matthew J. Shepherd (6)	Harlan Breaux (97)	Mark H. Berry (82)	Chad Puryear (25)
Mike Holcomb (10)	Denise Ennett (36)	Brandon C. Achor (71)	Tara Shephard (79)
David Whitaker (85)	Joy C. Springer (34)	RJ Hawk (81)	DeAnna Hodges (9)
Dwight Tosh (52)	Mark D. McElroy (11)	Matthew Brown (55)	Trey Steimel (2)
Austin McCollum (95)	Rick McClure (26)	Joey L. Carr (34)	Wade Andrews (98)

## Revenue & Taxation

This committee reviews matters pertaining to the levy, increase, reduction, collection, enforcement and administration of taxes and other revenue-producing measures, and considers resolutions germane to the subject matter of the committee. (House Rules 62.5)

Lane Jean (2)	Frances Cavanaugh (60)	Jim Wooten (45)	Delia J. Haak (91)
Les Eaves (46)	Johnny Rye (54)	Julie Mayberry (27)	John P. Carr (34)
Robin Lundstrum (87)	Steve Hollowell (49)	Richard McGrew (22)	Tony Furman (28)
Karilyn Brown (41)	Roger D. Lynch (14)	David Ray (40)	Rebecca Burkes (11)
Jack Fortner (99)	Les Warren (25)	Howard M. Beaty (9)	Mindy McAlindon (10)



# 94th General Assembly House Standing Committees: Class "B"

## **Aging, Children & Youth, Legislative & Military Affairs**

*This committee reviews matters pertaining to the levy, increase, reduction, collection, enforcement and administration of taxes and other revenue-producing measures, and considers resolutions germane to the subject matter of the committee. (House Rules 62.5)*

Charlene Fite	Rick McClure	Joey L. Carr	Tara Shephard
Sonia Eubanks Barker	Keith Brooks	Zachary Gramlich	Brit McKenzie
Aaron Pilkington	Tony Furman	Stetson Painter	Jeremy Wooldridge
Julie Mayberry	Matthew Brown	Matt Duffield	Trey Steimel
Joy C. Springer	Hope Duke	Steven Unger	Shad Pearce

## **Agriculture, Forestry & Economic Development**

*This committee reviews matters pertaining to agriculture, livestock, forestry, industrial development, natural resources, oil and gas, publicity and parks, levee and drainage, rivers and harbors, similar legislation, and resolutions germane to the subject matter of the committee. (House Rules 62.7)*

Matthew J. Shepherd	Jack Fortner	Carlton Wing	Delia J. Haak
Bruce Cozart	Austin McCollum	Denise Garner	Brandon Achor
Stephen Magie	Steve Hollowell	Cameron Cooper	RJ Hawk
Ron McNair	Danny Watson	Harlan Breaux	Kendra Moore
DeAnn Vaught	Roger D. Lynch	Howard M. Beaty	Chad Puryear

## **Insurance & Commerce**

*This committee reviews matters pertaining to banks and banking, savings and loan associations, stocks, bonds, other securities, securities dealers, insurance, public utilities, partnerships and corporations, home mortgage financing and housing, similar legislation and resolutions germane to the subject matter of the committee. (House Rules 62.9)*

Jon S. Eubanks	Kenneth B. Ferguson	Les Warren	Brian S. Evans
Deborah Ferguson	Vivian Flowers	Jim Wooten	Denise Ennett
Les Eaves	Karliyn Brown	Mark Perry	Grant Hodges
Jack Ladyman	Fred Allen	Lee Johnson	Steven Walker
Robin Lundstrum	John Maddox	Jay Richardson	Ryan A. Rose

## **City, County & Local Affairs**

*This committee reviews matters pertaining to city and municipal affairs, county affairs, local improvement districts, interlocal government cooperation, similar legislation and resolutions germane to the subject matter of the committee. (House Rules 62.8)*

Mike Holcomb	Johnny Rye	Richard McGrew	Rebecca Burkes
David Whitaker	Carol Dalby	David Ray	Mindy McAlindon
Lanny Fite	Stan Berry	Ashley Hudson	R. Scott Richardson
Milton Nicks Jr.	Andrew Collins	Wayne Long	DeAnna Hodges
Frances Cavanaugh	Tippi McCullough	Bart C. Schulz	Wade Andrews

## **State Agencies & Governmental Affairs**

*This committee reviews matters pertaining to state government and state agencies, except where the subject matter relates more appropriately to another committee, proposed amendments to the Constitution of the State of Arkansas or the federal government, election laws and procedures, federal and interstate relations, similar legislation, and resolutions germane to the subject matter of the committee. (House Rules 62.10)*

Stephen Meeks	Mary Bentley	Jimmy Gazaway	Jon Milligan
Lane Jean	Dwight Tosh	Cindy Crawford	John P. Carr
Jeffrey Wardlaw	Justin Gonzales	Jamie Scott	Kendon Underwood
Josh Miller	Rick Beck	Nicole Clowney	Mark H. Berry
Richard Womack	Marcus E. Richmond	Mark D. McElroy	Jeremiah Moore



# BE LOCAL. BE HEARD.

Local decision-making. Self-government. Citizen-centered solutions. The right to address unique local needs with local solutions. We live locally, so we should decide locally.

In Arkansas, cities and towns have the authority and flexibility to create laws designed specifically to meet their own unique needs. Local commissions and councils know their success often lies with the authority to solve local issues. This is done through a balance of effectiveness, innovation and common sense to create communities that residents are proud to call home.

## Define It.

The people of Arkansas overwhelmingly support local control, yet the term isn't recognized and understood by all. It is our job to explain it in a simple way. When people understand what local control means, they're all for it. So, what is local control exactly? Local control is the right to address unique local needs with local solutions.

## Localize It.

When it comes to local issues like neighborhood safety, street improvements, waste management or water quality, we turn to our city leaders. Why? Because Fort Smith is not Fordyce; Johnson is not Jonesboro. Local leaders—like you—are more connected to your residents' needs and are better equipped to address them unlike state or federal officials.

## Tailor It.

For Arkansas to succeed, we must build partnerships so that all Arkansans can benefit. When talking with lawmakers, ask them to leave local issues to local leadership. State lawmakers are better suited to tackle state issues. For example, establishing minimum water-quality standards is a complex issue affecting every resident in Arkansas. It needs to be addressed by state lawmakers, and the standards must be enforced by cities and towns. That's a partnership between state and local government. Curbside garbage collection, however, is different for each neighborhood in each community. In these and countless other cases, local solutions work best.

## Work With Your Legislators.

As the representatives for our cities and towns, we must be committed to creating a stronger partnership with state government and working collaboratively to benefit all Arkansans. The term local control resonates with all legislators. However, it doesn't move the needle with some legislators as it should. This should not

discourage us from our efforts to educate state leaders about local control and the impact of potentially harmful legislation. We must ask them to trust community leaders to do the jobs we were elected to do—solve local problems with local solutions. This partnership and sensible divide of responsibility will help make Arkansas the best it can be.

Here are a few tips to help you get started in working with your legislators:

- 1. Cultivate Relationships.** You may know the common phrase “location, location, location” when it comes to real estate. Well, in politics it's relationships, relationships, relationships! Get in touch with your legislators year-round, not just when they're in session. The more you connect with them and share how you're working to increase the quality of life for your residents, the more likely they will want to support your causes. Stay in touch with your legislators. Whether it's a quick chat on the phone or sending a text message in response to an action alert, the more times you connect, the more support you will receive.
- 2. Be Prepared.** To be successful, you must truly know the issues that you are contacting your legislator about. You must understand how a proposed bill will impact your community and clearly communicate this to your legislator. Be precise. Their time—and yours—is precious. Come prepared with real-life data and personalized stories to show local impact. Preparation also means understanding the legislative process. You can never assume their process and rules are the same as your own.
- 3. Make the Ask.** When it comes to issues impacting your community, be specific in exactly what you want them to do. Is it lobbying a fellow lawmaker, voting a certain way or raising a question in committee? Never assume they will support your cause because you had a pleasant chat over coffee. Give them the opportunity to say “yes” to your request. Then hold them accountable throughout the whole process—while they campaign, including work done prior to and during sessions.
- 4. Show Appreciation.** A brief, thoughtful thank you note goes a long way in building and solidifying relationships. Legislators are more likely to listen to you if you can find a way to genuinely praise them. Public recognition is a good thing, too. This kindness should be shared with their entire staff. Support staff can often be the gatekeepers to ensuring your meeting requests, information and phone calls get shared.

## Local Control in Action.

Voters believe government is most effective and accountable at the local level. Research shows that voters see local officials as more attune to the values and views of the people in their communities. And, local democracy allows cities and towns to create policies that fit the unique needs of their communities. This is what local control is all about.

Having the right resources to help you educate your community members about the “Be Local. Be Heard.” initiative is essential, and the Arkansas Municipal League has developed a website filled with supporting tools and information. You can access these materials at [BeLocalBeHeard.com](http://BeLocalBeHeard.com).

Here are 10 key talking points and guidelines to help start the conversation about local control:

1. City councils and local governments know the value of their community and they listen to the people who live there. They listen or they don't get re-elected.
2. Use terms like “local decision-making” and “local control.”
3. Make the message about the people, not about local officials. Voters strongly agree with the idea that “decisions made for our communities should be made by the people who make up that community.”
4. Use real-world examples that illustrate how preemption or “state interference” hurts people and their local communities, such as mandated leave time, presumption of illness and limiting building codes.
5. Voters view local government as their best opportunity to accomplish what matters to them.
6. As city leaders, it's up to us to understand the values, beliefs and concerns of our residents.
7. Every city and town is different. What works in a big city might not work in a small town. This is why local government exists.
8. Don't make state lawmakers the villains. Do reaffirm the purposes of local government.
9. Don't use overheated references, such as “an attack on cities,” “assault on local democracy” or “cities under siege.” Voters believe that if the threat was so bad, they would have heard about it.
10. Don't make this a partisan issue. People believe corporations and special interests are influencing state politicians to act—not just Republicans or Democrats. They do not see this as a partisan strategy. 🗳️



Visit [BeLocalBeHeard.com](http://BeLocalBeHeard.com) for downloadable assets, including print materials, video and radio spots, and social media graphics, like the one pictured below.

# LET LEGISLATORS KNOW HOW A PROPOSED BILL WILL IMPACT OUR COMMUNITIES.

Build a stronger partnership between state government and community leaders.



Learn more at [BeLocalBeHeard.com](http://BeLocalBeHeard.com)







# DYNAMIC DESTINATION

Little Rock is proud to host the Arkansas Municipal League's 2023 Hybrid Winter Conference. The city's wide array of attractions, cuisine and lodging options make it the perfect location for taking care of business and unwinding at the end of the day. Little Rock is convenient, affordable and famous for that Southern hospitality, and we can't wait to see you here.



[littlerock.gov](http://littlerock.gov)



FROM THE DESK OF  
MAYOR FRANK SCOTT, JR.



Arkansas Municipal League 2023  
Hybrid Winter Conference

Dear Delegates,

On behalf of the City of Little Rock, I am pleased to welcome you for the 2023 Hybrid Winter Conference of the Arkansas Municipal League. Our state is fortunate to have an active, engaged Arkansas Municipal League.

I know you will be spending most of your time focused on the conference activities downtown, however I hope you will get a chance to explore the many attractions Little Rock offers. While you are downtown, hop on one of our streetcars for a free, fun and convenient way to discover the unique boutiques and fantastic restaurants in our downtown core.

A city growing forward, Little Rock continues to renew and grow, not just in downtown but throughout the city. Recently ranked one of 12 'Best Places to Live' by Outside magazine, one of 'America's 50 Best Small Cities' by Resonance Consultancy, one of the Top 100 Cities by Livability, and a Top 10 'Best U.S. Value Destination' three years running by Trivago.com, Little Rock continues to garner national and international acclaim for its amenities, beauty and quality of life. Both Southern Living and Food & Wine magazines have named Little Rock as one of "15 Southern Cities All Food Lovers Should Visit Now."

Little Rock offers many wonderful visitor attractions including the Clinton Presidential Center, Central High School National Historic Site, Old State House Museum, Historic Arkansas Museum, and the Mosaic Templars Cultural Center. For those who enjoy experiencing local cuisine, may I suggest visiting @ The Corner for a hearty breakfast or Green Leaf Grill which offers fresh options for healthy foods.

Again, we are excited to be hosting the convention in Little Rock. For those who came from out of town, please come back again soon. For those who live here, I look forward to working with you as together we grow Little Rock forward!

Sincerely,

  
Mayor Frank D. Scott, Jr.  
City of Little Rock

CITY HALL, SUITE 203, 500 W. MARKHAM

501.371.4510 FSCOTTJR@LITTLEROCK.GOV



# The Most Underrated City in Arkansas:

# NORTH LITTLE ROCK

Recently, *Trillist Travel* named North Little Rock "The Most Underrated City" in Arkansas which, in true Southern style, we take as a compliment. North Little Rock packs a powerful punch for travelers eager to experience something new. What do visitors - and residents - love about North Little Rock?

**Proximity to nature.** Kayak through the city on the Arkansas River. Cycle 15 miles of the Arkansas River Trail. Sports teams love 1,700-acre Burns Park with its state-of-the-art facilities, and families enjoy the playgrounds and dog park. Burns Park was voted "Best Park in Arkansas" by *Arkansas Times* readers.



**Entertainment for all ages.** Annually North Little Rock welcomes more than 750,000 for events in the Argenta Arts District including North Shore Riverwalk Park, Simmons Bank Arena and Dickey-Stephens Park.

**Interactive history.** The Arkansas Inland Maritime Museum is the only place in the world with floating vessels bookending World War II. More than 20,000 visitors every year come to see USS *Razorback*, a 90-percent-operational submarine. The tugboat

*Hoga*, a National Historic Landmark awarded for heroic efforts during the 1941 Pearl Harbor attack, opened for tours in 2018, allowing guests to experience this significant moment in American history in a new way.



**The RV parks in the U.S.** Downtown Riverside RV Park is one-of-a-kind with its location by the Arkansas River in downtown. The RV park recently celebrated 12 years and an overall economic impact of \$15.87 million. Over the years we have met more than 46,500 RVers from all 50 states and several countries.



**Hollywood ties.** Our most popular icon, The Old Mill at T.R. Pugh Memorial Park is the last standing structure from *Gone with the Wind*. It won #2 Best Arkansas Attraction in *USAToday's* 10 Best Awards and a *TripSavvy* Editor's Choice Award for Historic Attraction.



What makes North Little Rock really stand out, however is the people. We fly under the radar because our residents are humble, hardworking and go the extra mile to ensure visitors feel welcome. And our work isn't done yet; stay tuned!



[nlr.ar.gov](http://nlr.ar.gov)



# OFFICE OF THE MAYOR



TERRY C. HARTWICK  
MAYOR  
mayor@nlr.ar.gov

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2023 Arkansas Municipal League  
Statehouse Convention Center  
January 11-13, 2023

Greetings!

As Mayor of North Little Rock, it is my pleasure to welcome you to the 2023 Arkansas Municipal League Hybrid Winter Conference. While you're visiting, we hope you'll enjoy some of the best of what North Little Rock has to offer.

The **Argenta Arts & Entertainment District** is North Little Rock's historic downtown neighborhood. Enjoy a variety of restaurants and breweries, the North Little Rock Heritage Center, and more. Stop by Argenta Plaza, an outdoor community space that's perfect for relaxing or people-watching.

As you stroll down Main Street, you might see (or hear!) the **METRO Streetcar** making its rounds. Hop on one of the replica vintage trolleys and enjoy amazing views of the Arkansas River as you travel between Argenta in North Little Rock and the River Market District in Little Rock.

Not far from Argenta in North Shore Riverwalk Park, the **Arkansas Inland Maritime Museum** offers tours of the USS *Razorback* (SS-394), a World War II-era submarine. Enjoy the exhibits and learn about the tugboat USS *Hoga* (YT-146), which was designated a National Historic Landmark for the tugboat's heroic actions during the attack on Pearl Harbor.

To immerse yourself in nature without leaving town, visit **Burns Park**, one of the largest municipal parks in the nation. Within its 1,700 acres, you'll find two 18-hole golf courses, a dog park, disc golf, nature trails, and more.

Last but not least, visit **The Old Mill at T.R. Pugh Memorial Park**, a historic replica of an 1800's gristmill that was featured in the opening scenes of *Gone With The Wind*. The unique sculptures, beautiful landscaping, and peaceful waterfall make this a perfect photo op.

On behalf of the City of North Little Rock, I welcome you and extend my best wishes for a fun and successful conference.

Sincerely,

A handwritten signature in blue ink that reads "Terry C. Hartwick". The signature is written in a cursive style.

Terry C. Hartwick  
Mayor

*"An Equal Opportunity Employer"*



# 2023 WINTER CONFERENCE

The Arkansas Municipal League 2023 Winter Conference will be a hybrid event—you may choose to attend in person or virtually. **Online registration for both options is available at [www.arml.org/reg](http://www.arml.org/reg).**

The 2023 Winter Conference will offer 5 core certification credit hours of City Government 101, as well as 3 continuing education hours, for participants of the League’s Voluntary Certification Program. Learn more about the certification program at [arml.org/vcp](http://arml.org/vcp).

The 2023 Winter Conference will also focus on achieving civil public discourse at the local level, the upcoming 94th General Assembly, including the League’s legislative priorities for the session, how to effectively communicate with your legislators and more.

## REGISTRATION PRICING & DEADLINES IN-PERSON & VIRTUAL ATTENDEES

- After **5 p.m. Thursday, December 15, 2022**, registration for both In-Person and Virtual Attendees will increase to **\$279** for municipal delegates and municipal personnel.
- Registration for guests is **\$125**.
- In-Person registration for non-members is **\$300**.
- You **must** register online at **[arml.org/reg](http://arml.org/reg)** with a credit card.
- Telephone registration will **not** be accepted.
- On-site registration is **not** available.
- Refunds will not be given for any attendee type after **5 p.m. Friday, December 30, 2022**.
- The last day to change your attendee type (Virtual to In-Person, or vice versa) is **5 p.m. Friday, December 30, 2022**.

Please contact Tricia Zello at [tzello@arml.org](mailto:tzello@arml.org) or 501-374-3484, ext. 285, with questions.



# 2023 WINTER CONFERENCE

Statehouse Convention Center | Little Rock | January 11-13, 2023

## RESERVATIONS

Please identify yourself as being with the Arkansas Municipal League to receive the reduced room rate listed below.

- Check in at 3 p.m.
- Rooms in Little Rock are subject to a 13-15% tax.
- Cut-off date for hotel reservations is **Friday, December 30, 2022**.
- Rooms will be held until 6 p.m. and then released unless guaranteed by credit card.
- The last day to cancel hotel reservations without penalty is **5 p.m. Friday, December 30, 2022**. Cancellations after this date will be charged for one night, plus applicable taxes and fees.

## ROOM RATES

**MARRIOTT HOTEL** (headquarters hotel)—~~\$149~~ **Sold Out**

877-759-6290

*Online:* <https://bit.ly/3c52T1u>

**CAPITAL HOTEL**—~~\$200~~ **Sold Out**

501-374-7474 or 501-370-7006

**DOUBLETREE HOTEL**—\$152

800-774-1500 or 501-508-8146

*Online:* <https://bit.ly/3T27rGA>

**WYNDHAM HOTEL**—\$119

501-371-9000 or 501-907-4823

*Online:* <https://bit.ly/3CfJ6qN>





# 2023 WINTER CONFERENCE

## #2023AMLWC Tentative Agenda

### Wednesday, January 11, 2023

**12:30 p.m.-2:30 p.m.**

**Arkansas Ballroom, MH**

**ARKANSAS CITY CLERKS, RECORDERS AND TREASURERS ASSOCIATION (ACCRTA) TRAINING**

*This session is an orientation for city clerks, recorders and treasurers. This training is especially helpful for individuals who are newly elected or new to their positions. This session will not be recorded.*

**1:00 p.m.-7:00 p.m.**

**Osage Room, SCC**

**REGISTRATION (NO ON-SITE REGISTRATION AVAILABLE)**

**1:00 p.m.-5:30 p.m.**

**Governor’s Hall I & II, SCC**

**EXHIBIT HALL OPENS**

**1:30 p.m.**

**Manning Room, MH**

**MLWCP BOARD OF TRUSTEES MEETING**

*The quarterly meeting of the MLWCP Board of Trustees will be held during this time.*

**2:15 p.m.-2:30 p.m.**

**Governor’s Hall IV, SCC**

**INTRODUCTION OF THE VOLUNTARY CERTIFICATION PROGRAM**

*Join us during this brief session to hear about the League’s Voluntary Certification Program for Municipal Officials and Municipal Personnel. The professional development offered by the voluntary certification program will equip you with the timely and needed knowledge to be successful and to be an asset for your municipality.*

Speaking: Whitnee V. Bullerwell, Deputy Director, Arkansas Municipal League

**\*2:30 p.m.-3:30 p.m. (1 hour of Level 1 Certification Credit)**

**Governor’s Hall IV, SCC**

**CITY GOVERNMENT 101:**

**WHAT IS THE ARKANSAS MUNICIPAL LEAGUE AND HOW DO WE SERVE OUR MEMBERS?**

*The Arkansas Municipal League is a service and advocacy organization for the cities and towns of Arkansas, but what does that mean? This session will be your chance to learn about the “Big Five” League benefit programs: the Municipal Health Benefit Program (MHBP), the Municipal League Workers’ Compensation Program (MLWCP), The Municipal Vehicle Program and Municipal Property Program (MVP/MPP), and the Municipal Legal Defense Program (MLDP). The general managers will provide an overview of their programs and discuss how the League meets the needs of member municipalities of all sizes.*

Moderating: Mark R. Hayes, Executive Director, Arkansas Municipal League

Speaking: Katie Bodenhamer, General Manager and Benefits Counsel, Municipal Health Benefit Program, Arkansas Municipal League

Eli Singer, General Manager, Municipal Workers’ Compensation Program, Arkansas Municipal League

John Wells, General Manager, Municipal Vehicle and Municipal Property Program, Arkansas Municipal League

John L. Wilkerson, General Counsel, Municipal Legal Defense Program, Arkansas Municipal League

**3:30 p.m.-4:00 p.m.**

**Governor’s Hall I & II, SCC**

**BREAK**

\*City Government 101—Level 1 Certification Core Credit (5 hours offered)

\*\*Continuing Certification Credit (3 hours offered)

MH = Marriott Hotel, SCC = Statehouse Convention Center



# 2023 WINTER CONFERENCE

## #2023AMLWC Tentative Agenda

**Wednesday, January 11, 2023**

**\*4:00 p.m.-5:00 p.m. (1 hour of Level 1 Certification Credit)**

**Governor's Hall IV, SCC**

**CITY GOVERNMENT 101: WHAT ARE THE SPECIFIC ROLES OF MUNICIPAL OFFICIALS AND PERSONNEL IN MAYOR-COUNCIL AND CITY MANAGER/ADMINISTRATOR FORMS OF GOVERNMENT?**

*Who is responsible for what within city hall? While the roles individuals play in local government can become confusing, municipal officials who are well-versed in the duties and responsibilities of their elected office can help create a city hall brimming with collaboration, productivity and progress. This session will prove to be of great value to veteran and newly elected officials alike. 1 hour CLE credit.*

Presiding: Mayor Jonas Anderson, Cave City, President, Arkansas Municipal League

Speaking: John L. Wilkerson, General Counsel, Arkansas Municipal League  
Blake Gary, Legal Counsel, Arkansas Municipal League

**5:00 p.m.-5:30 p.m.**

**Governor's Hall I & II, SCC**

**BREAK**

**5:30 p.m.-5:45 p.m.**

**Governor's Hall IV, SCC**

**STATE AID MAIN STREET PROGRAM UPDATE**

Speaking: Steve Napper, Attorney, State Aid Street Program

**\*\*5:45 p.m.-6:45 p.m. (1 hour of Continuing Certification Credit)**

**Governor's Hall IV, SCC**

**GRANTS UPDATE**

*This hour-long session will benefit veteran and newly elected municipal officials and personnel alike. League staff will summarize ARPA Rescue Grant projects, announce new water, infrastructure and other grant opportunities, and discuss how you can participate in a couple of the National League of Cities' grant initiatives (Grants Boot Camp and Strong Southern Cities). Current Arkansas municipalities participating in NLC programs will discuss their experiences so you can consider taking part in the spring.*

Speaking: Kayci LaDuke, Grants Manager, City of North Little Rock  
John L. Wilkerson, General Counsel, Arkansas Municipal League  
Caran Curry, Senior Grants Counsel, Arkansas Municipal League  
Caleb Alexander-McKinzie, Grants and Legal Counsel, Arkansas Municipal League

**7:00 p.m.-8:30 p.m.**

**Wally Allen Ballroom, SCC**

**OPENING NIGHT BANQUET**

*Sponsored by JTS Financial*

**8:30 p.m.-10:00 p.m.**

**Capital Hotel Mezzanine**

**OPENING NIGHT DESSERT RECEPTION**

*Sponsored by Stephens*

\*City Government 101—Level 1 Certification Core Credit (5 hours offered)

\*\*Continuing Certification Credit (3 hours offered)

MH = Marriott Hotel, SCC = Statehouse Convention Center



# 2023 WINTER CONFERENCE

## #2023AMLWC Tentative Agenda

### Thursday, January 12, 2023

7:00 a.m.-5:00 p.m.	<b>REGISTRATION (NO ON-SITE REGISTRATION AVAILABLE)</b>	Osage Room, SCC
7:00 a.m.-5:00 p.m.	<b>EXHIBIT HALL OPENS</b>	Governor's Hall I & II, SCC
7:00 a.m.-8:15 a.m.	<b>HOST CITY BREAKFAST</b> <i>Sponsored by City of Little Rock, LRCVB &amp; the Marriott Hotel</i>	Governor's Hall I & II, SCC
7:15 a.m.-7:45 a.m.	<b>VOLUNTARY PRAYER SESSION</b>	Fulton Room, SCC
8:30 a.m.-10:00 a.m.	<b>OPENING GENERAL SESSION</b>	Governor's Hall IV, SCC
<p><i>Welcome to the Opening General Session of the 2023 Winter Conference. The Presentation of Colors, singing of the National Anthem, followed by the Pledge of Allegiance will kick off our 2023 Winter Conference. Little Rock Mayor Frank Scott Jr. will provide the Host City Welcome, followed by our keynote speaker, Dr. Leila Brammer. Dr. Brammer will focus on free and open discourse in a public setting. Ensured in the First Amendment, free and open discourse is a hallmark of American democracy. In our present, heated political climate, municipal officials and personnel face numerous challenges to respond to, facilitate and mediate public discourse. We will examine current divisive discourse and provide municipal leaders with principles and practices to engage the public more productively and effectively.</i></p> <p>Color Guard: North Little Rock Police Department          National Anthem: Officer Allison Walton, Little Rock Police Department          Host City Welcome: Mayor Frank D. Scott Jr, Little Rock          Speaking: Dr. Leila Brammer, Professor, University of Tampa</p>		
10:00 a.m.-10:30 a.m.	<b>BREAK</b>	Governor's Hall I & II, SCC
<b>*10:30 a.m.-11:30 a.m. (1 hour of Level 1 Certification Credit)</b>	<b>GENERAL SESSION II</b> <b>CITY GOVERNMENT 101: ALL YOU NEED TO KNOW ABOUT THE FREEDOM OF INFORMATION ACT (FOIA)</b>	Governor's Hall IV, SCC
<p><i>Signed into law by Gov. Winthrop Rockefeller in 1967, the Arkansas FOIA is one of the most stringent in the country, and municipal officials and personnel must understand the ins and outs of the law. League legal staff will discuss the importance and basics of the FOIA, including legislative intent, public meetings, public records, exemptions and more. 1 hour CLE credit.</i></p> <p>Speaking: John L. Wilkerson, General Counsel, Arkansas Municipal League          Linda Burgess, Code and Opinions Attorney, Arkansas Municipal League</p>		
<p>*City Government 101—Level 1 Certification Core Credit (5 hours offered)          **Continuing Certification Credit (3 hours offered)          MH = Marriott Hotel, SCC = Statehouse Convention Center</p>		





# 2023 WINTER CONFERENCE

## #2023AMLWC Tentative Agenda

Thursday, January 12, 2023

11:30 a.m.-1:30 p.m.

Wally Allen Ballroom, SCC

### VOLUNTEER COMMUNITY OF THE YEAR AND THE ARKANSAS BUSINESS PUBLISHING GROUP TRENDSETTER CITY AWARDS LUNCHEON

*Sponsored by American Fidelity Assurance*

*Engage|AR does an outstanding job awarding to cities and towns the high distinction of being named a Volunteer Community of the Year. Cities and towns with this honored award have volunteers who gone above and beyond in making their city or town feel like a "Volunteer Community of the Year."*

*The Arkansas Business Publishing Group will recognize the innovative and forward-thinking cities and towns receiving the 2022 Trendsetter City Award in multiple categories, including infrastructure and water, and education and workforce development.*

Presiding: Mayor Jonas Anderson, Cave City, President, Arkansas Municipal League

**\*\*1:45 p.m.-2:45 p.m. (1 hour of Continuing Certification Credit)**

Governor's Hall IV, SCC

### GENERAL SESSION III HOW TO ACCESS NEW SALES TAX INFORMATION FROM DF&A

*This session offers an explanation and a walk-through of the DF&A website in relation to the additional sales tax information now available to municipalities. DF&A tax analyst Drew Smith will discuss the new information, how it can be accessed on their site and how the information can be best used in forecasting sales tax dollars for a municipality.*

Speaking: Drew Smith, Assistant Administrator, Department of Finance and Administration

2:45 p.m.-3:15 p.m.

Governor's Hall I & II, SCC

**BREAK**

**\*3:15 p.m.-4:15 p.m. (1 hour of Level 1 Certification Credit)**

Governor's Hall IV, SCC

### GENERAL SESSION IV CITY GOVERNMENT 101: A DAY AT THE CAPITOL DURING THE LEGISLATIVE SESSION

*What is a typical day like during the General Assembly, and where am I supposed to park? This session will answer those questions and many more as the League's Legislative Advocacy team walks us through everything you need to know to get around the capitol, what it's like to advocate for Arkansas' cities and towns, and how the legislative process works. 1 hour CLE credit.*

Moderating: Mark R. Hayes, Executive Director, Arkansas Municipal League

Speaking: John L. Wilkerson, General Counsel, Arkansas Municipal League

Jack Critcher, Legislative Liaison, Arkansas Municipal League

Blake Gary, Legal Counsel, Arkansas Municipal League

Mayor Crystal Marshall, Crossett, Vice President, District 4, Arkansas Municipal League

Mayor Jonas Anderson, Cave City, President, Arkansas Municipal League

5:00 p.m.

**DINNER ON YOUR OWN**

\*City Government 101—Level 1 Certification Core Credit (5 hours offered)

\*\*Continuing Certification Credit (3 hours offered)

MH = Marriott Hotel, SCC = Statehouse Convention Center



# 2023 WINTER CONFERENCE

## #2023AMLWC Tentative Agenda

### Friday, January 13, 2023

<b>7:00 a.m.-Noon</b>	<b>REGISTRATION (NO ON-SITE REGISTRATION AVAILABLE)</b>	<b>Osage Room, SCC</b>
<b>7:00 a.m.-Noon</b>	<b>EXHIBIT HALL OPENS</b>	<b>Governor’s Hall I &amp; II, SCC</b>
<b>7:00 a.m.-8:15 a.m.</b>	<b>BREAKFAST</b>	<b>Governor’s Hall I &amp; II, SCC</b>
<b>*8:30 a.m.-9:30 a.m. (1 hour of Level 1 Certification Credit)</b>	<b>GENERAL SESSION I HOW THE 94TH GENERAL ASSEMBLY MAY AFFECT CITIES AND TOWNS OF ARKANSAS</b>	<b>Governor’s Hall IV, SCC</b>
<p><i>League staff will review the legislative priorities for the 94th General Assembly and discuss potential legislation that could affect municipalities. The session will also include a review of the League’s Be Local. Be Heard. initiative and the importance of local control, and how to build solid relationships with your local legislators. 1 hour CLE credit.</i></p> <p>Speaking: John L. Wilkerson, General Counsel, Arkansas Municipal League          Jack Critcher, Legislative Liaison, Arkansas Municipal League          Blake Gary, Legal Counsel, Arkansas Municipal League</p>		
<b>9:30 a.m.-10:00 a.m.</b>	<b>BREAK</b>	<b>Governor’s Hall I &amp; II, SCC</b>
<p>*City Government 101—Level 1 Certification Core Credit (5 hours offered)          **Continuing Certification Credit (3 hours offered)          MH = Marriott Hotel, SCC = Statehouse Convention Center</p>		



# 2023 WINTER CONFERENCE

## #2023AMLWC Tentative Agenda

### Friday, January 13, 2023

**\*\*10:00 a.m.-11:00 a.m. (1 hour of Continuing Certification Credit)**

**Governor's Hall IV, SCC**

**GENERAL SESSION II**

**OPIOID UPDATES AND THE STATUS OF THE OPIOID LITIGATION**

*Since the 88th Convention in June, much progress has been made not only in opioid funding but also in the hiring of an expert to lead the newly created Arkansas Opioid Recovery Partnership (ARORP) to ensure Arkansas' cities, towns and counties strategically use the funding to create holistic, successful opioid recovery centers for Arkansans suffering from opioid addiction.*

Speaking: Mark R. Hayes, Executive Director, Arkansas Municipal League  
 Colin Jorgensen, Litigation Counsel, Association of Arkansas Counties  
 Kirk Lane, Director, Arkansas Opioid Recovery Partnership  
 Tenesha Barnes, Deputy Director, Arkansas Opioid Recovery Partnership

**11:00 a.m.-Noon**

**Governor's Hall IV, SCC**

**POLYFLUROALKYL SUBSTANCES (PFAS): WHAT ARE THEY AND HOW WIDESPREAD ARE THEY?**

*Perfluoroalkyl and Polyfluoroalkyl substances (PFAS) are a large complex group of manufactured chemicals that are ingredients in various everyday products. During this session you will see a familiar face, Jerome Tapley of Cory Watson, explain the significance of PFAS and the way they impact municipal water systems. 1 hour CLE credit.*

Speaking: Jerome Tapley, Principal, Cory Watson, P.C.

**Noon-1:00 p.m.**

**Marriott Grand Ballroom**

**LUNCH BUFFET**

**1:00 p.m.**

**Manning Room, MH**

**MUNICIPAL HEALTH BENEFIT PROGRAM BOARD OF TRUSTEES MEETING**

*The quarterly meeting of the MHBP's Board of Trustees will be held during this time.*

\*City Government 101—Level 1 Certification Core Credit (5 hours offered)

\*\*Continuing Certification Credit (3 hours offered)

MH = Marriott Hotel, SCC = Statehouse Convention Center





## YOUR ONLINE BENEFITS CENTER

With the new MHBP member portal, you can easily manage your healthcare and plan benefits online.

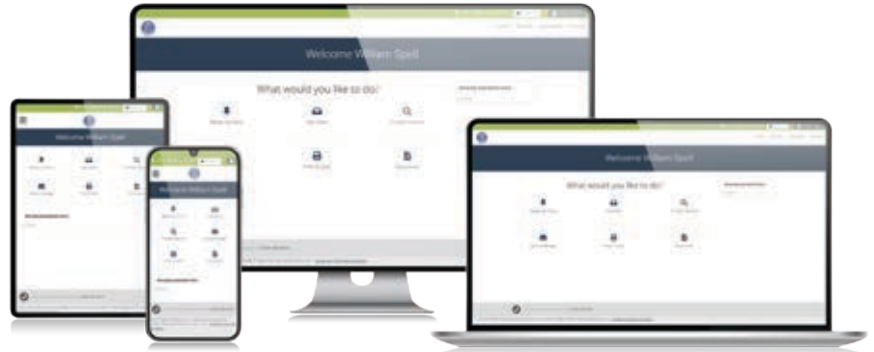
- **Mobile Access:** No app needed! Just log in from the browser on your mobile device and the portal will resize to fit your screen. Scan the QR code below to get started.
- **User-Friendly Design:** The engaging design makes it easier to navigate our portal and find claims, benefits and other important plan information.
- **Print ID Card:** Whether it's printing or showing your ID card from your phone, this feature will save you time and space in your wallet.
- **Email Us:** Save yourself a phone call and send us a message in our secure, HIPAA-compliant portal.

The MHBP member portal is your go-to for important benefit-related tasks and information, including:

- Claims
- Benefit Plan Details
- Prescription Info
- Explanations of Benefits
- Search for a Doctor

<https://mhbp.arml.org>

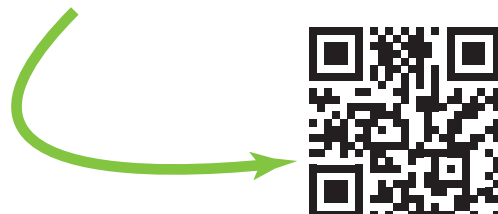
# Municipal Health Benefit Program Member Portal



## CREATE YOUR ACCOUNT TODAY!

1. Go to <https://mhbp.arml.org>, or scan the QR code below with your phone to get started. Click "Create New Account" and select the "Member" option.
2. On the registration form, fill out your personal details as they appear on your ID card. The email address you use will also be your portal username.
3. Next, set your security questions, time zone and location settings.
4. Agree to the web confidentiality agreement for our portal.
5. At this point, you'll see a confirmation page and get a confirmation email with a link. Click the link to confirm and complete your registration. If you can't find this email, check your Junk folder.
6. Verify your username and answer your security questions.
7. Then, create your password using the password guidelines. Your registration is complete!

Use your phone's camera app to  
scan the QR code to get started!





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Older, charming homes near popular tourist and entertainment areas make attractive STR sites, which can result in the loss of permanent residents.

# Short-term rentals: Some concluding thoughts

By Jim von Tungeln

Last month’s column covered issues associated with one of our most lingering land use issues: short-term rentals (STRs). This month’s offering suggests some steps for cities that are still contemplating action. The task is not an easy one.

What makes the job of dealing with this use of land difficult is both the broad variety of people and entities involved and the conflicting opinions held. The following discussion, however, narrows the focus. It reflects an urban planner’s view mentioned in last month’s column. That is to reframe the question in terms of what is best for the polis, an archaic term meaning the body of citizens under a city’s jurisdiction. To borrow a concept from another profession, let us first seek to do our city no harm.

This offering will not recommend a model code for regulating STRs. Model codes cannot reflect the vast differences in the social, political, economic, geographic and historical natures of our cities. Instead, it focuses on the steps recommended to those cities addressing the rental of residential structures not for permanent or semi-permanent residents but for temporary, short-term visitors. Recommended steps include the following:

**Step 1:** State the problem. Does a rash of STRs currently, or potentially, pose a problem in the city? If the answer is a solid “No,” then why seek out the aggravation? One warning arises, however. Some cities have not anticipated a problem until it arose suddenly. One American city experienced no difficulties with STRs until it became known as a key location for viewing the last solar eclipse. Longtime renters found themselves evicted and homeless. The problem understandably reached city hall.

Using the “war room” approach, a city might spend some time planning a response in case the unexpected occurs.

If a problem exists, the planning commission and staff should thoroughly define and publicize it. That analysis should go into a plan of action. The plan would outline the threat to public health, safety and welfare and recommend steps to address the threat.

The impact on cities posed by STRs varies. From a strictly urban planning perspective, one issue concerns the loss of housing for permanent residents and the impact of that on normal urban growth. Another is the destabilizing effect that multiple transitions to STRs may



have on existing neighborhoods. In smaller communities in tourist areas, the population may shrink as the changes reduce the housing stock available to permanent residents.

**Step 2:** Consider regulations and alternatives. The city must carefully define an STR as compared with a more conventional rental. It is common to see regulations imposed on STRs that are not imposed on other rentals. This might present problems of consistency and equity, spawning the age-old question of “Why Peter and not Paul?”

There also exists the matter of owner-occupied STRs as compared with those offered by absentee owners. It can be argued that the first is an effort to meet housing expenses, while the second is a pure commercial land use.

Complicating this step further is the need to differentiate between STRs and vacation homes or units constructed specifically for transient renters.

With each regulation considered, it is useful to determine if it represents the least restrictive method of addressing an identified issue or fulfilling an adopted policy. How much will enforcement of a regulation cost the city in terms of workforce time and cost? Will the results achieved through enforcement justify those costs? For example, placing restrictions on the density and the spacing of STRs will require significant enforcement costs with unpredictable side effects.

Are there alternative approaches that might require fewer resources? Are existing remedies already in place? For example, the question of loud parties often arises in conversations regarding STRs. Are existing nuisance laws sufficient for addressing these, and are such laws currently applied to traditional dwellings?

**Step 3:** Draft regulations. Whatever approach a city takes, regulations must meet a few threshold tests. Do they respect current planning state statutes? Do they provide a clear and defensible relationship (called a “nexus”) to the issues and problems identified? Does the city attorney approve their design in term of substantive and procedural due process? Do they respect the rights of protected categories? Can the city apply them uniformly throughout a zoning district? Has a legal review examined the implications of imposing regulations on STRs and not on other rental units?

With these threshold requirements satisfied, zoning regulations regarding STRs tend to contain several common elements. All require legal review. Some of the most common suggestions are:

- Cities most often define STRs as units offered for rentals of 30 days or less.
- Cities often require a permit to operate an STR.
- Cities often require an inspection of STRs, sometimes on an annual basis. Consistency is necessary and will depend upon available resources.

- Cities often require safety features expressly pertinent to STRs such as a prominent posting of the address and emergency information.
- Cities generally address STRs through the zoning code.
- In a specific zoning district, an STR may be prohibited, permitted, permitted as a conditional use, permitted as a use permitted on review, permitted as part of a planned unit development or regulated as part of an overlay district. Any of these should reflect the police power of municipalities, i.e., pass legal review.
- Cities with ample staff resources may address density and locational restrictions on STRs.
- Cities may require that STRs submit appropriate taxes.
- Cities may require adequate access and parking.
- Cities may differentiate between owner-occupied units and units managed off site.
- Cities may differentiate between units partially offered as STRs and those offered wholly as such.
- Cities may differentiate between STRs and other periodic rentals such as vacation homes.
- Cities may limit the number days per year that an STR can operate. (Legal review and analysis of enforcement resources are important.)
- Cities may require a local contact for nonresident owners of STRs. (On-site management may require a real estate license.)

A skilled planner, with adequate legal help, could place these and other ideas into a matrix arrayed against identified problems and available resources. That should allow the planning commission to arrive at a workable solution that it can then present to the public.

This approach would address STR issues from the aspect of the community’s health. As with other urban necessities, those wishing to engage in such commerce would do so according to the operating requirements of a safe and stable city.

In short, the STR industry would adapt to the health needs of the city, not the other way around. It would also allow public officials to ascribe to one of the tenets of the ancient Athenian Oath, once required for citizenship: “Thus, in all these ways, we will transmit this City not only, not less, but greater and more beautiful than it was transmitted to us.” 🍷



*Jim von Tungeln is staff planning consultant and available for consultation as a service of the Arkansas Municipal League. He is a member of the American Institute of Certified Planners. Persons having comments or questions may reach him at 501-944-3649. His email is [uplan@swbell.net](mailto:uplan@swbell.net).*



PHOTO BY BEN CLINE

The Dels Corp renovated a vacant, dilapidated building in downtown Mountain Home and constructed a vibrant new restaurant, Rio Burrito, in its place.

## The virtuous cycle of adaptive reuse

By Greta Hacker

**A**t the local level, it's exciting to see a new project break ground. Some of the most well-known economic development success stories in the state are projects that created something where nothing was before: a new hotel, a new restaurant, a new factory.

But over time, these exciting new buildings become old and can eventually become vacant when their original use is no longer relevant for the community's needs. Recently, the Lincoln Land Institute called vacancies in the United States an "epidemic" and Arkansas is not immune to this disease. Instead of viewing these buildings as eyesores, we should view them as opportunities to be catalysts for renewal, growth and community revitalization.

Adaptive reuse, the process of revitalizing an existing building for a purpose other than what it was originally designed for, is an answer to this problem. Arkansas has seen many incredible adaptive reuse projects in larger cities, including the Momentary in Bentonville (a former cheese factory turned into contemporary art space) and the Bakery District in Fort Smith (a former baked goods facility turned into a retail, coworking, restaurant and community space).

According to Ryan Biles, Lonoke 2022 Executive Committee member and owner of Kudzu Collective (kudzucollective.design), an architectural firm that

specializes in adaptive reuse, these types of projects have been gaining momentum in the United States. Recent data from the American Institute of Architectural Billing Index found that renovation and adaptive reuse projects now outpace new construction and comprise over 50 percent of the value of construction dollars spent.

Although adaptive reuse projects have clear economic benefits, Biles suggests that they can have far deeper positive impacts on a community. "The value of [adaptive reuse] to a community is certainly quantifiable, in terms of healthy lease rates and property, sales and A&P tax revenues," he says. "But it is also a qualitative value, one where citizen perception shifts from 'we could never' to 'look what we did!' That contagious positivity—or "defiant optimism" as we call it in Lonoke—makes a huge impact on the mindset of a small town or neighborhood."

Adaptive reuse projects happen in communities of all sizes, and some of the examples mentioned occurred in large and more affluent cities. However, the inspiring effects of renewal can be particularly helpful for under-resourced and rural areas. One organization is working in some of the most rural communities in the state to turn forgotten places into affordable and eco-conscious housing while taking a community-centric approach.



The Dels Corp ([www.thedelscorp.com](http://www.thedelscorp.com)) was founded in 2018 by Mark Bertel in Mountain Home with the goal of providing sustainable, multi-family housing throughout Arkansas and the Midwest. It all started with a property called The Dels, which was once known as Town & Country Motor Inn, one of Mountain Home's original motels. With a great location just a few blocks from downtown, there was a lot of potential to breathe new life into this property and provide value to the citizens of Mountain Home. The Dels offers affordable, all-inclusive studio apartments with a strong community-based feel.

Since The Dels Corp's original success in Mountain Home, Bertel and his team have renovated 11 properties in north central Arkansas and southern Missouri and have launched two restaurants. Although each property has unique features and its own unique story, each of them share a community-centered focus.

"Before we even think about purchasing a property for renovation, we make sure that we develop close partnerships with multiple stakeholders in that community," says Hannah Thaxton, operations manager at The Dels Corp. "It is very important to us to build a presence in a city and to make sure that our project is something that the community needs and wants."

Some of the ways The Dels Corp reports involving themselves in communities prior to beginning an adaptive reuse project include joining local chambers of commerce, partnering with local schools and sponsoring events such as 5Ks and festivals.

Thaxton shares this piece of advice for leaders thinking about adaptive reuse in their own communities: "Don't be scared of the big run-down projects, because they are usually the ones that bring the most joy. People are often thankful when something old is made new, beautiful and useful."

Biles echoes that suggestion. "I encourage folks to think about the worst or most embarrassing building in their community and be willing to ask 'what if?' Most of us have driven through a dusty downtown or walked by an old, dark building and said, 'I sure wish somebody would do something about that...' or 'Why doesn't somebody clean that place up.' I simply remind people that you can be that somebody!" 🏡



*Greta Hacker is the graduate assistant at the University of Central Arkansas Center for Community and Economic Development (CCED). Learn more about CCED at [www.uca.edu/cced](http://www.uca.edu/cced).*

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# Preventing carbon monoxide poisoning

By Ari Filip, M.D.

For most of us, winter is a time when we try to stay indoors and enjoy the comforts and warmth of home. Unfortunately, it's also a time when medical professionals see an increase in cases of carbon monoxide poisoning.

Carbon monoxide is a colorless, odorless gas produced when we burn fuel. Generators, furnaces, fireplaces and wood-burning stoves are common causes of carbon monoxide. In an enclosed or poorly ventilated area, this gas can build up and reach life-threatening levels for those who inhale it.

Anyone can get sick from carbon monoxide, but it can be especially harmful for infants, older adults and people with chronic illnesses. Carbon monoxide poisoning causes hundreds of deaths and thousands of hospitalizations each year in the United States. That's why it's so important that we recognize the signs of carbon monoxide poisoning and know how to prevent it in our homes.

## Symptoms

Carbon monoxide poisoning occurs when the gas accumulates in a person's bloodstream, replacing the oxygen that is normally carried by red blood cells. This can inhibit the delivery of oxygen to vital organs and tissue, raising the risk of severe complications or death.

The most common symptoms of carbon monoxide poisoning include headache, dizziness, nausea and vomiting. In severe cases, it can also lead to low blood pressure and loss of consciousness.

Many of these symptoms mirror those of the flu or other viral illnesses, which can make it difficult to recognize the signs of carbon monoxide poisoning. That is one of many reasons why the following prevention tips are so important.

## Prevention

One of the best things you can do to protect your home is to make sure you have working carbon monoxide detectors on every floor. It's easy to install detectors and forget about them, but they can only help us if they're in good working order. Make a habit of checking the batteries once a month, and remember to replace them every six months.

Please be aware that carbon monoxide detectors aren't the same as smoke detectors. Although some companies produce combination sensors, you'll often see these detectors sold separately. Each is essential to the safety of your household, but carbon monoxide detectors have only recently become standard in home construction. If you're in an older home, then you should make sure you have both.

It's also important to ensure that fuel-burning items are working properly and have adequate ventilation if you're using them in or near your home. You should have furnaces, fireplaces and chimneys inspected regularly, and generators should be kept at least 20 feet away from the house.

If your carbon monoxide detector activates, or if you're concerned that you might have a buildup in your home, then I'd recommend that you call your local fire department. Those agencies typically have the equipment to test for carbon monoxide and find its source.

## Treatment

In an emergency involving carbon monoxide poisoning, you should go outside immediately and get some fresh air. Removing yourself from the site of exposure will help you inhale more oxygen to replace the carbon monoxide in your system. If someone collapses or if it's not possible to safely leave the house, then open a window to allow clean air to circulate.

It's always best to call 911 if you or someone you know feels ready to collapse or is experiencing chest pain, shortness of breath or other concerning symptoms. You'll need to get to a hospital so you can be examined for carbon monoxide poisoning, and those who have severe symptoms might need to be treated with oxygen masks.

Even if you don't feel like you're suffering from severe symptoms, you should seek medical attention as soon as possible. Limited exposure and quick treatment give you a better chance of reversing the effects of carbon monoxide poisoning. 🏠



*Ari Filip, M.D., is medical director of the Arkansas Poison and Drug Information Center and an assistant professor in the University of Arkansas for Medical Sciences (UAMS) College of Pharmacy. If you are concerned over potential exposure to a toxic substance, please call the Arkansas Poison Center at 1-800-222-1222.*

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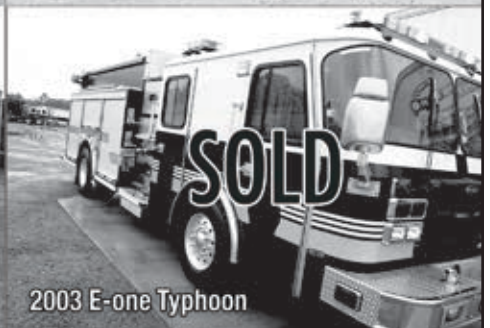
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**SOLD**

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Chris Morris joined HW in January 2013 and was promoted to Associate in February 2021. He received his BSCE degree from the University of Arkansas and is a licensed Professional Engineer in the State of Arkansas. He provides structural engineering design services for the firm, and has designed a wide range of water, wastewater, and stormwater structures of all shapes and sizes for municipalities across the state. He utilizes three-dimensional design and analysis software in his designs, and has overseen the expanded use of Revit at HW.

Chris and his family reside in Alma, where he and his wife, Amanda, enjoy watching their two daughters, Kelsey and Brenna, participate in high school theater productions and perform on the dance team. Chris is an avid cyclist and baseball fan, and also a novice woodworker. He can often be found riding the gravel roads of rural Arkansas when not at an Arkansas baseball game or making sawdust in his garage.

Chris Morris, PE.  
 Associate



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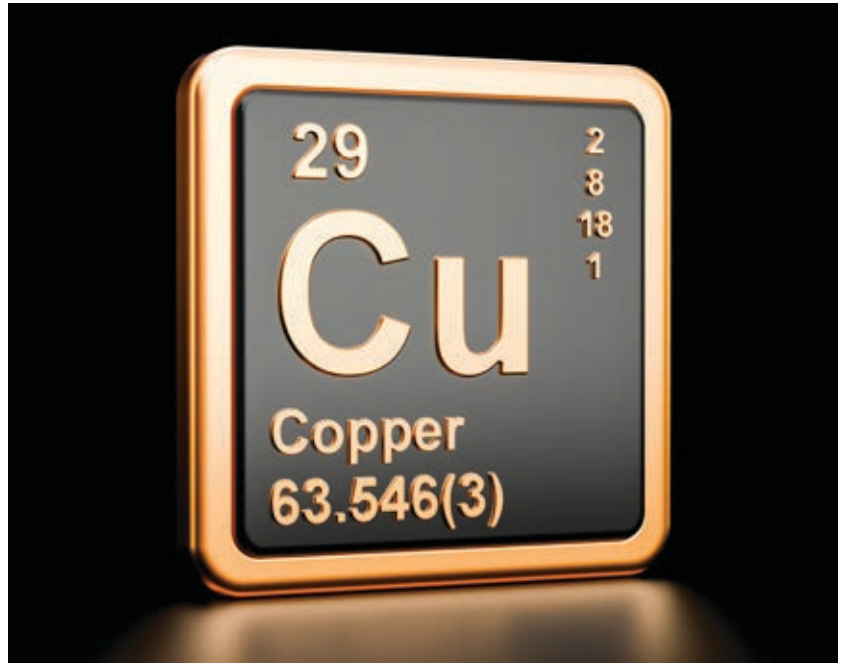
# Got copper?

By Jason Charles Temple, PE

It is intriguing how essential just the right amount of copper is for maintaining optimum health. Too little or too much copper in our bodies can be harmful, even toxic, not only to humans but to fish and micro-organisms that live in the ecology of our creeks and rivers. Water utilities monitor the copper levels in our source water and drinking water, where levels can range from 0.0005 parts per million to 1.0 ppm in concentration.

Recoverable metals in our drinking water have been a hot topic in recent years—think Flint, Michigan. In 1991 the EPA published a regulation to control lead and copper in drinking water. This regulation is known as the Lead and Copper Rule. The treatment technique for the rule requires systems to monitor drinking water at customer taps. If copper concentrations exceed an action level of 1.3 ppm (mg/l) in more than 10 percent of customer taps sampled, the system must undertake a number of additional actions to control corrosion. Corrosive water coming into contact with our copper pipes can cause copper to dissolve and enter our water supply.

How does copper get into our water? Copper, an essential mineral, is naturally present in our raw water supplies, some foods, and is available as a dietary supplement. Most of the time, the copper levels are well within the acceptable limits when leaving our water treatment plants and entering our water distribution systems. Copper can leach into our water supply as water comes into contact with copper fixtures, copper fittings, copper service lines and copper piping in our homes, which will add more copper to our drinking water, though usually within acceptable limits. To help minimize copper leaching, utilities will maintain the water pH level near a seven, or slightly above neutral pH, where it is not corrosive. Small amounts of food-grade orthophosphates and polyphosphates (mineral salts) are added to the drinking water to further minimize corrosive conditions that might cause copper to dissolve into the water. Water utilities, through new development policies and education, now encourage less use of copper materials in new home construction and more use of non-metallic pipe like HDPE and PVC to reduce copper leaching into the drinking water.



Too much copper in our drinking water and wastewater can be damaging to both humans and the environment and may require mitigation.

After being used, drinking water and the additional dissolved copper will enter the waste stream and be collected and conveyed to our wastewater plants for purification. In circumstances where corrosive wastewater comes into contact with copper materials, this will further cause copper to leach into the waste stream and increase the level of recoverable copper when it reaches the wastewater treatment plant. Depending on how stringent the treatment plant's copper limitations are, its NPDES Permit could present quite a challenge for conventional wastewater treatment plants to remove recoverable copper from the waste stream.

There are a few ways to remove copper in the waste stream, like nanofiltration, reverse osmosis and electro dialysis, but they are expensive. One cost-effective method of removing recoverable copper from the waste stream is the addition of calcium polysulfide. Calcium polysulfide is known for its ability to help remove heavy metals and it will enhance copper removal from the wastewater. The addition of calcium polysulfide in solution form allows the dissolved copper to precipitate and settle out in the clarifier where it can be removed during normal sludge wasting practices.



If your wastewater treatment facility is having difficulty removing trace copper from its effluent in order to maintain compliance with discharge permit requirements, consider getting approval from your regulatory agency to use calcium polysulfide as an addition to your chemical treatment program. The other option is to work with your EPA regulatory permitting agency to have your recoverable copper limitations reconsidered by an approved method, possibly raising the copper limitations based on the site-specific conditions of the receiving stream. The Copper Biotic Ligand Model and the Site-Specific Hardness Model are post-derivation adjustments based on the bioavailability of the actual receiving stream's site-specific, hardness-based criteria. In other words, maybe the biology in your receiving stream can

manage a higher copper level with supportive sampling data. These two methodical approaches may justify a more accurate adjustment to your permitted recoverable copper levels.

By now you know that you have copper, and too little or too much of a good thing like copper requires the expert management of our utility and regulatory agencies to help keep the appropriate levels in balance. 🍷



*Jason Temple is a professional engineer in MCE's Water/Wastewater Department in our Little Rock office. Contact Jason by phone at 501-371-0272 or email him at [jtemple@mce.us.com](mailto:jtemple@mce.us.com).*



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# 2021/2022 State Turnback Funds

Actual Totals Per Capita						
	STREET		SEVERANCE TAX		GENERAL	
MONTH	2021	2022	2021	2022	2021	2022
January	\$6.659	\$6.744	\$0.071	\$0.485	\$1.951	\$1.961
February	\$6.607	\$6.648	\$0.163	\$0.486	\$0.893	\$0.964
March	\$5.693	\$5.544	\$0.110	\$0.411	\$0.892	\$0.964
April	\$6.135	\$6.689	\$0.162	\$0.314	\$0.889	\$0.964
May	\$7.568	\$6.636	\$0.258	\$0.433	\$0.890	\$0.964
June	\$6.753	\$6.504	\$0.206	\$0.363	\$1.665	\$0.963
July	\$7.303	\$7.289	\$0.163	\$0.407	\$4.306	\$3.463
August	\$6.988	\$7.021	\$0.150	\$0.558	\$0.854	\$0.807
September	\$6.822	\$7.212	\$0.205	\$0.639	\$1.020	\$0.963
October	\$6.597	\$6.791	\$0.295	\$0.553	\$0.964	\$0.964
November	\$6.306	\$6.509	\$0.285	\$0.749	\$0.964	\$0.96
December	\$6.12	\$6.61	\$0.374	\$0.809	\$0.96	\$0.96
<b>Total Year</b>	<b>\$79.549</b>	<b>\$80.202</b>	<b>\$2.443</b>	<b>\$6.208</b>	<b>\$16.250</b>	<b>\$14.904</b>

Actual Totals Per Month						
	STREET		SEVERANCE TAX		GENERAL	
MONTH	2021	2022	2021	2022	2021	2022
January	\$12,587,621.61	\$13,523,371.95	\$134,647.89	\$971,650.77	* \$3,688,464.32	*\$3,933,044.80
February	\$12,488,753.05	\$13,330,126.26	\$308,183.56	\$974,949.61	\$1,688,281.84	\$1,932,029.37
March	\$10,760,836.82	\$11,116,392.03	\$207,709.60	\$824,985.57	\$1,685,424.74	\$1,932,175.48
April	\$11,627,333.33	\$13,413,142.61	\$307,147.46	\$629,375.82	\$1,684,913.88	\$1,932,175.48
May	\$14,343,742.05	\$13,306,592.12	\$489,324.42	\$868,435.30	\$1,687,137.50	\$1,933,337.16
June	\$12,799,319.93	\$13,042,397.16	\$390,405.22	\$728,488.74	\$3,154,867.86	\$1,930,396.00
July	\$13,841,564.30	\$14,616,346.04	\$309,031.02	\$816,970.67	** \$8,160,945.43	*** \$6,944,783.81
August	\$13,245,023.56	\$14,078,419.61	\$285,053.21	\$1,119,657.38	\$1,617,878.89	\$1,619,187.98
September	\$12,929,805.85	\$14,460,958.73	\$389,181.65	\$1,280,885.52	\$1,932,348.55	\$1,931,889.90
October	\$13,228,061.49	\$13,617,712.35	\$592,445.41	\$1,108,417.65	\$1,933,129.73	\$1,932,525.04
November	\$12,644,574.33	\$13,058,733.21	\$571,049.30	\$1,502,715.99	\$1,932,763.61	\$1,931,894.66
December	\$12,272,528.63	\$13,262,227.20	\$749,777.69	\$1,622,364.84	\$1,933,129.71	\$1,932,114.58
<b>Total Year</b>	<b>\$152,769,164.95</b>	<b>\$160,826,419.27</b>	<b>\$4,733,956.43</b>	<b>\$12,448,897.86</b>	<b>\$31,099,286.06</b>	<b>\$29,885,554.26</b>

\* Includes \$2 million appropriation from the Property Tax Relief Fund

\*\*Includes \$3,513,480.88 supplemental for July 2021

\*\*\*Includes \$3,514,811.45 supplemental for July 2022

# Local Option Sales and Use Tax in Arkansas



**2022 Sales Tax Elections**  
**NORTH LITTLE ROCK, August 9**  
 Passed. 0.5%

KEY: Counties not collecting sales tax

Source: Rachel Garrett, Office of State Treasurer

See also: [www.dfa.arkansas.gov](http://www.dfa.arkansas.gov)

Sales and Use Tax Year-to-Date 2022 with 2021 Comparison (shaded gray)								
Month	Municipal Tax		County Tax		Total Tax		Interest	
January	\$79,509,192	\$68,199,990	\$67,235,746	\$59,726,912	\$146,744,937	\$127,926,902	\$7,996	\$14,602
February	\$90,989,478	\$79,611,239	\$75,394,289	\$68,300,663	\$166,383,767	\$147,911,902	\$20,291	\$20,412
March	\$71,237,219	\$66,877,931	\$60,990,849	\$57,918,592	\$132,228,069	\$124,796,523	\$13,414	\$13,492
April	\$70,722,847	\$60,600,707	\$61,123,066	\$53,282,134	\$131,845,913	\$113,882,841	\$23,045	\$16,537
May	\$85,621,568	\$83,488,059	\$73,394,919	\$73,792,913	\$159,016,487	\$157,280,972	\$45,685	\$10,492
June	\$79,693,712	\$78,858,097	\$68,198,650	\$67,860,902	\$147,892,362	\$146,718,999	\$66,577	\$9,681
July	\$82,774,267	\$76,784,978	\$69,831,518	\$65,778,959	\$152,605,785	\$142,563,936	\$100,880	\$12,566
August	\$84,835,673	\$78,501,622	\$72,760,141	\$67,970,242	\$157,595,815	\$146,471,864	\$133,556	\$9,395
September	\$83,485,245	\$77,398,158	\$72,292,734	\$65,883,715	\$155,777,979	\$143,281,872	\$262,246	\$13,951
October	\$84,245,742	\$77,705,438	\$72,984,249	\$66,726,221	\$157,229,991	\$144,431,660	\$283,743	\$11,344
November	\$80,956,997	\$76,869,137	\$70,372,855	\$65,831,542	\$151,329,852	\$142,700,679	\$299,643	\$8,299
December	\$82,190,001	\$76,860,225	\$70,976,959	\$65,183,723	\$153,166,960	\$142,043,948	\$400,114	\$9,939
<b>Total</b>	<b>\$976,261,941</b>	<b>\$901,755,580</b>	<b>\$835,555,977</b>	<b>\$778,256,518</b>	<b>\$1,811,817,918</b>	<b>\$1,680,012,098</b>	<b>\$1,657,190</b>	<b>\$150,710</b>
Averages	\$81,355,162	\$75,146,298	\$69,629,665	\$64,854,710	\$150,984,827	\$140,001,008	\$138,099	\$12,559



December 2022 Municipal Levy Receipts and December 2022 Municipal/County Levy Receipts with 2021 Comparison (shaded gray)

CITY SALES AND USE	AMOUNT	LAST YEAR	Garland	1,867.33	Morrilton	190,874.74	183,336.53	Wilmot	4,267.08	3,402.16
Alexander	177,799.03	170,248.90	Gassville	26,426.24	Morrison Bluff	4,115.17	3,830.12	Wilson	10,373.28	10,228.79
Alma	321,025.45	294,713.50	Gentry	166,506.19	Mount Ida	25,945.03	25,600.90	Wilton	758.28	1,442.00
Almyra	2,337.54	3,061.90	Gilbert	292.84	Mountain Home	1,197,966.88	1,116,225.66	Winslow	9,841.30	8,341.66
Alpena	8,098.89	7,102.39	Gillett	16,469.84	Mountain View	238,119.21	219,153.03	Wynne	181,250.97	188,930.51
Alzheimer	3,922.40	3,864.26	Gillham	10,095.73	Mountainburg	24,877.62	15,774.05	Yellville	59,632.46	56,339.12
Altus	7,238.46	7,945.12	Gilmore	492.70	Mulberry	39,468.99	33,608.34			
Amity	19,988.08	17,277.40	Glenwood	108,193.71	Murfreesboro	38,777.24	40,097.12	COUNTY SALES AND USE	AMOUNT	LAST YEAR
Anthonyville	1,483.20	1,538.64	Goshen	38,441.02	Nashville	132,864.77	130,384.63	Arkansas County	374,832.39	331,473.70
Arkadelphia	533,958.66	483,437.91	Gosnell	17,326.26	Newport	241,101.10	244,534.61	Ashley County	276,955.31	260,637.56
Ash Flat	137,084.95	129,546.90	Gould	19,696.70	Norfork	9,696.04	9,340.45	Crossett	66,870.89	62,930.97
Ashdown	169,269.96	142,766.07	Grady	6,560.13	Norman	4,075.13	4,199.44	Fountain Hill	1,497.73	1,409.49
Atkins	81,135.32	84,359.83	Gravette	145,270.59	North Little Rock	3,813,714.27	3,552,146.19	Hamburg	35,168.93	33,096.83
Augusta	30,935.63	26,285.38	Green Forest	102,798.73	Oak Grove	1,735.17	1,358.59	Montrose	3,369.89	3,171.34
Austin	54,578.24	52,418.65	Greenbrier	368,070.55	Oak Grove Heights	12,517.83	13,584.21	Parkdale	2,385.27	2,244.74
Avoca	9,364.76	13,778.12	Greenland	48,613.68	Ola	18,379.91	19,586.41	Portland	4,507.06	4,241.51
Bald Knob	67,009.73	64,474.47	Greenwood	333,509.59	Oppelo	4,649.29	5,189.25	Wilmot	5,769.04	5,429.14
Barling	86,371.42	71,008.81	Greers Ferry	31,967.77	Osceola	149,623.34	102,660.30	Baxter County	677,660.03	647,324.72
Batesville	884,465.30	810,947.66	Guion	7,098.71	Oxford	3,468.50	3,136.50	Big Flat	1,748.04	1,669.79
Bauxite	27,589.51	22,445.68	Gum Springs	3,034.87	Ozark	231,589.39	196,221.32	Briarcliff	4,687.94	4,478.08
Bay	10,498.14	10,540.11	Gurdon	27,237.86	Palestine	36,598.33	27,127.00	Cotter	17,599.62	16,811.78
Bearden	10,976.68	12,820.36	Guy	7,271.96	Pangburn	11,208.44	10,065.62	Lasswell	43,125.04	41,194.56
Beebe	240,067.25	160,586.55	Hackett	8,155.78	Paragould	409,896.25	380,620.34	Lakeview	15,394.71	14,705.56
Beehive	143.14	132.81	Hamburg	103,121.54	Paris	92,775.24	87,097.77	Mountain Home	254,757.54	243,353.37
Bella Vista	652,669.35	599,889.60	Hampton	7,378.35	Parkdale	926.34	703.33	Norfork	9,236.82	8,823.34
Belleville	2,472.07	2,314.90	Hardy	34,037.63	Parkin	6,361.99	6,896.57	Salesville	9,395.74	8,975.14
Benton	2,161,183.32	2,008,466.07	Harrisburg	98,348.85	Patmos	133.67	83.15	Benton County	1,062,231.34	937,646.53
Bentonville	3,944,863.40	3,136,218.66	Harrison	879,829.64	Patterson	2,102.89	1,825.51	Avoca	11,548.31	10,193.86
Berryville	354,010.87	309,687.96	Hartford	6,463.79	Pea Ridge	138,628.78	111,673.31	Bella Vista	713,861.20	630,135.31
Big Flat	314.67	496.85	Haskell	66,757.80	Perla	3,880.01	2,658.61	Bentonville	1,284,400.01	1,133,757.94
Black Rock	11,649.94	12,072.57	Hatfield	8,171.15	Perryville	28,936.12	28,721.06	Cave Springs	130,303.86	115,021.04
Blevins	4,808.48	4,023.05	Havana	3,955.98	Piggott	87,033.85	84,319.84	Centerton	421,904.68	372,421.19
Blue Mountain	445.91	247.71	Hazen	96,762.66	Pine Bluff	1,609,123.34	1,442,610.90	Decatur	42,043.45	37,112.34
Blytheville	466,822.40	325,673.35	Heber Springs	203,994.12	Pineville	3,233.45	972.19	Elm Springs	11,026.62	9,733.36
Bonanza	2,421.77	2,036.52	Hector	10,151.59	Plainville	6,307.31	3,881.36	Garfield	14,061.91	12,412.64
Bono	22,861.30	23,255.75	Helena-West Helena	272,174.05	Pleasant Plains	11,954.49	12,831.57	Gateway	10,338.94	9,126.33
Booneville	159,669.45	145,599.91	Hermitage	14,665.92	Plumerville	17,141.34	14,026.99	Gentry	89,872.91	79,332.08
Bradford	17,533.16	16,654.50	Higginson	2,255.80	Pocahontas	374,623.15	336,067.24	Gravette	84,110.61	74,245.61
Bradley	4,741.41	4,084.98	Highfill	90,879.78	Portia	5,245.22	4,871.41	Highfill	37,632.80	33,219.00
Branch	2,215.54	2,109.75	Highland	46,542.16	Portland	11,548.12	10,217.58	Little Flock	72,443.73	63,947.10
Briarcliff	1,756.38	3,337.96	Holly Grove	12,609.78	Pottsville	47,629.09	77,693.29	Lowell	233,313.86	205,949.42
Brinkley	197,241.70	174,738.08	Hope	224,798.31	Prairie Grove	232,265.19	179,151.15	Pea Ridge	155,534.67	137,292.64
Brookland	81,060.83	119,220.25	Horatio	9,195.51	Prescott	59,081.18	51,183.01	Rogers	1,657,740.12	1,463,310.50
Bryant	1,473,833.59	1,472,039.36	Horseshoe Bend	32,964.93	Pyatt	1,547.27	1,483.37	Siloam Springs	409,929.53	361,850.55
Bull Shoals	37,499.65	40,639.94	Hot Springs	2,276,385.34	Quitman	31,064.88	27,325.38	Springdale	286,763.34	253,130.03
Cabot	1,195,722.16	1,098,427.53	Hoxie	20,300.48	Ravenden	4,560.90	4,748.90	Springtown	1,968.19	1,737.35
Caddo Valley	64,271.90	63,174.94	Hughes	8,435.01	Rectort	36,053.00	32,532.87	Sulphur Springs	11,406.00	10,068.25
Calico Rock	57,092.28	50,539.01	Humphrey	2,484.60	Redfield	43,990.51	94,512.03	Boone County	539,292.04	565,611.00
Camden	426,396.75	351,810.74	Huntington	5,168.79	Rison	20,704.93	17,304.37	Alpena	5,061.93	5,308.97
Caraway	8,417.77	7,809.35	Huntsville	208,556.46	Rockport	38,452.96	18,551.14	Bellefonte	7,173.98	7,524.09
Carlisle	75,755.43	62,505.27	Imboden	11,787.98	Roe	1,030.29	750.56	Bergman	7,435.80	7,798.69
Cash	3,804.14	3,466.03	Jacksonville	918,534.84	Rogers	4,654,113.75	4,283,337.69	Diamond City	13,213.39	13,856.24
Cave City	30,811.38	34,105.54	Jasper	49,689.19	Rose Bud	24,701.02	22,310.84	Everton	1,815.31	1,903.91
Cave Springs	147,275.73	147,575.53	Jennette	355.69	Rosston	3,228.44	NA	Harrison	228,118.55	239,251.37
Cedarvale	10,545.85	9,045.83	Johnson	188,896.24	Rudy	14,572.43	15,294.15	Lead Hill	4,782.65	5,016.06
Centerton	509,828.20	421,865.27	Joiner	5,428.41	Russellville	1,308,844.93	1,430,229.20	Omaha	2,234.23	2,343.27
Charleston	44,837.42	37,411.00	Jonesboro	1,960,854.97	Salem	32,055.25	26,156.67	South Lead Hill	1,501.12	1,574.38
Cherokee Village	53,751.10	25,470.95	Judsonia	16,161.50	Salesville	5,072.01	4,629.41	Valley Springs	3,194.25	3,350.14
Cherry Valley	4,647.07	4,384.69	Junction City	6,333.04	Scranton	4,967.55	7,684.69	Zinc	1,605.86	1,684.22
Chidester	4,907.57	5,124.63	Keiser	6,117.54	Searcy	1,085,194.53	1,045,863.96	Bradley County	164,317.49	169,923.08
Clarendon	49,367.64	44,333.35	Keo	2,079.11	Shannon Hills	17,436.93	15,318.82	Banks	951.46	983.91
Clarksville	525,689.61	462,807.14	Kibler	5,826.31	Sheridan	307,491.74	263,314.95	Hermitage	5,741.54	5,937.41
Clinton	127,582.11	114,858.03	Kingsland	2,888.94	Sherrill	1,217.14	1,455.15	Warren	59,635.49	61,669.92
Coal Hill	5,681.61	5,389.92	Lake City	18,881.99	Sherwood	1,238,499.55	1,142,669.48	Calhoun County	113,216.90	121,895.04
Concord	3,346.26	NA	Lake Village	100,117.38	Shirley	4,422.37	3,500.24	Hampton	32,267.67	34,741.00
Conway	3,380,979.30	3,524,875.35	Lakeview	5,998.41	Siloam Springs	955,187.28	866,478.59	Harrrell	5,737.68	6,177.48
Corning	85,903.38	77,957.37	Lamar	25,900.37	Sparkman	5,256.05	5,223.73	Thornton	9,262.26	9,972.22
Cotter	18,683.13	9,578.00	Leachville	31,599.77	Springdale	4,033,574.53	3,231,413.21	Tinsman	1,366.13	1,470.85
Cotton Plant	1,213.54	792.32	Lead Hill	8,930.09	Springtown	385.42	349.20	Carroll County	248,206.21	227,429.62
Cove	15,813.69	13,458.78	Lepanto	39,889.07	St. Charles	3,000.14	2,655.54	Beaver	645.87	591.80
Crawfordsville	18,881.62	12,008.27	Leslie	8,590.42	St. Paul	4,341.86	3,861.95	Blue Eye	443.43	406.31
Crossett	250,332.92	247,511.33	Lewisville	12,862.47	Stamps	17,757.29	15,144.31	Holiday Island	23,125.94	21,190.15
Damascus	14,382.69	32,016.96	Lincoln	110,289.60	Star City	54,881.28	54,987.57	Chicot County	194,651.82	178,137.30
Danville	50,903.59	49,565.00	Little Flock	25,307.38	Stephens	6,185.31	6,476.94	Dermost	24,655.22	24,655.22
Dardanelle	203,517.59	195,482.44	Little Rock	6,279,922.35	Strong	11,314.93	9,943.39	Eudora	23,035.09	21,080.76
Dcazuar	29,267.24	18,449.26	Lockesburg	7,396.08	Stuttgart	725,950.59	651,451.14	Lake Village	27,527.46	25,192.00
Delight	5,726.26	5,370.25	London	7,765.14	Subiaco	12,214.87	8,557.39	Clark County	651,042.43	593,636.33
DeQueen	160,226.84	152,801.90	Lonoke	317,344.95	Sulphur Springs	3,184.57	3,093.74	Clay County	116,367.26	101,393.59
Dermott	35,756.30	38,906.57	Lowell	515,771.92	Summit	5,926.06	5,933.05	Corning	33,194.88	28,923.50
Des Arc	112,544.14	85,719.48	Luxora	5,641.26	Sunset	8,006.23	9,689.03	Datto	1,002.94	873.89
DeValls Bluff	17,464.05	14,258.83	Madison	1,326.20	Swifton	7,555.94	5,071.52	Greenway	2,684.80	2,339.34
DeWitt	197,946.62	188,269.83	Magazine	17,321.64	Taylor	13,135.58	12,405.76	Knobel	2,268.20	1,976.34
Diamond City	2,617.53	3,333.97	Magnolia	626,822.97	Texarkana	561,426.02	512,367.64	McDougal	2,067.61	1,801.56
Diaz	4,645.12	2,460.68	Malvern	443,195.63	Texarkana Special	257,184.68	228,557.71	Mimmons	1,064.67	927.66
Dierks	23,317.15	16,026.44	Mammoth Spring	11,597.59	Thornton	1,513.80	1,610.88	Peach Orchard	1,620.14	1,411.67
Dover	61,500.39	49,347.38	Manila	46,957.16	Tontitown	35				

Plumerville	11,206.59	11,176.92	Nashville	89,121.55	81,563.47	Texarkana	277,511.73	220,230.49	Scott County	142,956.82	121,499.17
Craighead County	375,361.84	370,818.66	Toilette	3,970.02	3,633.35	Mississippi County	2,286,228.80	1,104,125.28	Mansfield	9,530.46	8,099.95
Bay	37,626.44	37,171.03	Independence County	602,025.16	622,202.95	Bassett	4,136.67	1,997.79	Waldron	38,121.81	32,399.77
Black Oak	4,673.22	4,616.66	Batesville	176,789.30	182,714.67	Birdsong	1,067.53	515.56	Searcy County	93,364.92	98,166.38
Bono	48,316.68	47,731.88	Cave City	2,875.14	2,971.50	Blytheville	447,227.67	215,986.86	Gilbert	2,488.01	260.76
Brookland	81,510.58	80,524.02	Cushman	6,840.30	7,069.56	Burdette	4,670.44	2,255.57	Leslie	3,577.02	3,760.97
Caraway	22,724.28	22,449.24	Magness	3,475.44	3,591.92	Dell	6,471.89	3,125.57	Marshall	12,676.95	13,328.88
Cash	5,615.89	5,547.91	Moorefield	1,990.48	2,057.19	Dyess	11,309.13	5,461.70	Pindall	906.18	952.78
Egypt	2,266.41	2,238.98	Newark	18,641.00	19,265.78	Etowah	8,473.51	4,092.25	St. Joe	1,230.49	1,293.78
Jonesboro	1,575,978.18	1,556,903.40	Oil Trough	3,570.22	3,689.89	Gosnell	97,078.36	46,883.62	Sebastian County	395,254.40	1,006,073.21
Lake City	46,651.97	46,087.32	Pleasant Plains	5,560.70	5,747.08	Joiner	16,613.41	8,023.38	Barling	103,983.42	95,977.54
Monette	30,205.44	29,839.86	Southside	67,597.30	69,862.93	Keiser	25,053.56	12,099.52	Bonanza	12,764.17	11,781.43
Crawford County	586,654.43	506,842.56	Sulphur Rock	9,620.65	9,943.10	Leachville	68,021.57	32,850.75	Central City	10,024.33	9,252.54
Alma	84,216.21	72,758.94	Izard County	62,283.51	55,219.31	Luxora	31,425.37	15,176.76	Fort Smith	1,938,370.93	1,789,132.09
Cedarville	20,587.79	17,786.91	Jackson County	334,461.40	325,090.98	Manila	122,832.48	59,321.47	Greenwood	206,923.09	190,991.69
Chester	2,081.91	1,798.68	Amagon	920.66	894.86	Marie	3,602.91	1,740.01	Hackett	17,047.89	15,735.34
Dyer	11,161.36	9,642.90	Beedeville	1,120.80	1,089.40	Osceola	232,721.19	112,391.79	Hartford	10,850.63	10,105.22
Kibler	14,530.01	12,553.26	Campbell Station	3,095.54	3,008.81	Victoria	667.21	322.22	Huntington	10,654.93	9,834.59
Mountainburg	7,633.67	6,595.15	Diaz	16,331.62	15,874.07	Wilson	25,535.95	12,341.19	Lavaca	53,274.65	49,172.93
Mulberry	22,308.26	19,273.31	Grubbs	4,016.19	3,903.67	Monroe County	NA	NA	Mansfield	14,873.41	13,728.28
Rudy	1,879.50	1,623.80	Jacksonport	2,001.42	1,945.35	Montgomery County	227,595.14	220,512.61	Midland	4,936.06	4,556.02
Van Buren	335,679.29	290,011.53	Newport	106,809.36	103,816.94	Black Springs	917.45	888.90	Sevier County	597,182.45	547,237.39
Crittenden County	1,019,736.11	909,103.53	Swifton	9,780.29	9,506.29	Glenwood	592.52	574.08	Ben Lomond	2,010.67	1,842.51
Anthonyville	1,290.33	1,150.34	Tuckerman	22,776.21	22,138.10	Mount Ida	9,518.57	9,222.36	De Queen	87,679.71	80,346.66
Clarkedale	3,211.48	2,863.06	Tupelo	934.00	907.83	Norman	2,895.71	2,805.60	Gilham	2,254.83	2,066.24
Crawfordsville	4,415.79	3,936.71	Weldon	760.54	739.24	Oden	1,720.23	1,666.70	Horatio	13,212.99	12,107.93
Earle	17,500.66	15,601.99	Jefferson County	492,537.36	483,340.67	Nevada County	123,537.13	117,201.60	Lakesburg	8,531.00	7,817.51
Edmondson	2,322.59	2,070.61	Alzheimer	9,909.69	9,724.66	Bluff City	1,176.54	1,116.21	Sharp County	338,193.52	292,648.25
Gilmore	1,513.98	1,349.73	Humphrey	3,046.95	2,990.05	Bodcaw	1,206.46	1,144.58	Ash Flat	16,397.84	14,189.51
Horseshoe Lake	2,523.31	2,249.55	Pine Bluff	587,362.88	576,395.59	Cale	727.86	690.53	Cave City	27,863.52	24,111.08
Jennette	1,015.06	904.93	Redfield	21,428.29	21,028.18	Emmet	3,958.37	3,755.37	Cherokee Village	63,205.36	54,693.35
Jericho	936.68	835.06	Sherrill	754.62	740.53	Prescott	30,919.18	29,333.51	Evening Shade	6,725.68	5,819.92
Marion	131,441.34	117,181.09	Wabbaseka	2,562.85	2,515.00	Rosston	2,712.03	2,572.95	Hardy	11,337.57	9,810.72
Sunset	1,582.80	1,411.08	White Hall	79,462.63	77,978.90	Willisville	1,475.67	1,399.99	Highland	15,725.28	13,607.52
Turrell	4,447.33	3,964.83	Johnson County	174,602.13	154,043.39	Newton County	49,626.11	53,616.27	Horseshoe Bend	208.18	180.14
West Memphis	234,361.67	208,935.44	Clarksville	129,450.93	114,208.57	Jasper	4,292.45	4,637.59	Sidney	3,074.60	2,660.53
Cross County	589,348.17	583,881.87	Coal Hill	11,315.40	9,983.05	Western Grove	2,777.94	3,001.29	Williford	1,265.07	1,094.69
Cherry Valley	8,349.15	8,271.71	Hartman	7,120.42	6,282.02	Ouachita County	652,151.14	540,735.00	St. Francis County	481,573.14	404,920.07
Hickory Ridge	3,310.62	3,279.91	Knoxville	9,107.52	8,035.14	Bearden	11,697.51	9,699.06	Caldwell	12,023.34	10,109.56
Parkin	11,529.08	11,422.15	Lamar	23,720.94	20,927.89	Camden	159,966.44	132,637.13	Colt	3,162.19	6,567.84
Wynne	120,721.41	119,601.70	Lafayette County	100,939.86	99,660.14	Chidester	3,813.75	3,162.19	Forrest City	346,970.46	291,742.40
Dallas County	194,932.79	169,183.12	Bradley	3,570.36	3,525.10	East Camden	12,029.14	9,974.03	Hughes	28,152.20	23,671.14
Desha County	172,495.36	148,471.74	Buckner	1,454.59	1,436.15	Louann	2,306.34	1,912.31	Madison	20,234.38	17,013.64
Arkansas City	7,884.06	6,786.04	Lewisville	8,066.37	7,964.11	Stephens	11,607.05	9,624.07	Paletine	13,489.60	11,342.42
Dumas	83,894.00	72,209.99	Stamps	11,090.17	10,949.55	Perry County	186,413.70	169,718.39	Wheatley	7,437.94	6,254.02
McGehee	80,706.82	69,466.69	Lawrence County	469,672.60	397,067.28	Adona	1,106.72	1,007.60	Widener	5,651.76	4,752.18
Mitchellville	6,143.70	5,288.06	Alicia	1,502.94	1,270.60	Bigelow	2,614.53	2,380.38	Stone County	218,089.92	200,828.12
Reed	2,725.87	2,346.24	Black Rock	6,200.92	5,242.34	Casa	891.32	811.49	Fifty Six	2,222.61	2,046.69
Tillar	670.98	577.54	Hoxie	27,305.08	23,084.07	Fourche	415.95	378.70	Mountain View	40,471.17	37,267.87
Watson	3,879.14	3,338.88	Imboden	6,726.42	5,686.61	Houston	1,062.15	967.03	Union County	598,250.05	611,167.68
Drew County	546,747.59	478,590.27	Lynn	2,711.59	2,292.41	Perry	1,946.05	1,771.76	Calion	16,523.41	16,880.18
Monticello	154,248.10	135,019.61	Minturn	914.37	773.02	Perryville	10,198.17	9,284.80	El Dorado	732,532.84	748,349.93
Tillar	2,558.01	2,239.13	Portia	4,456.26	3,767.38	Phillips County	195,980.59	190,351.65	Felsenthal	3,138.97	3,206.74
Wilmar	7,217.25	6,317.55	Powhatan	1,093.04	924.07	Elaine	9,804.65	9,523.04	Huttig	21,398.56	21,860.60
Winchester	2,503.20	2,191.15	Ravenden	4,477.28	3,785.15	Helena-West Helena	185,330.50	180,007.44	Junction City	20,202.27	20,638.48
Faulkner County	1,027,647.22	1,074,796.58	Sedgwick	1,713.14	1,448.31	Lake View	6,478.28	6,292.20	Norphlet	26,015.21	26,576.94
Enola	2,698.73	2,822.55	Smithville	914.37	773.02	Lexa	4,123.98	4,005.53	Smackover	67,444.92	68,901.21
Holland	4,973.13	5,201.30	Strawberry	2,816.69	2,381.27	Marvell	17,088.46	16,597.64	Strong	17,660.93	18,042.27
Mount Vernon	1,222.07	1,278.14	Walnut Ridge	56,586.05	47,887.57	Pike County	237,719.50	212,921.25	Van Buren County	267,715.04	271,492.25
Twin Groves	2,690.24	2,813.67	Lee County	53,284.58	37,400.30	Antoine	1,642.75	1,471.39	Clinton	35,833.40	36,338.97
Wooster	8,843.00	9,248.73	Aubrey	1,307.00	917.38	Daisy	1,279.31	1,145.86	Damascus	3,499.08	3,548.44
Franklin County	350,430.10	281,795.00	Haynes	1,476.43	1,036.30	Delight	4,186.84	3,750.08	Fairfield Bay	27,806.95	28,199.27
Altus	10,147.54	8,160.05	LaGrange	629.30	441.70	Glenwood	29,162.51	26,120.35	Shirley	3,541.92	3,591.90
Branch	4,516.80	3,632.14	Marianna	43,264.22	30,367.04	Murfreesboro	21,733.77	19,466.57	Washington County	2,168,068.27	1,901,457.61
Charleston	39,491.48	31,756.69	Moro	2,142.03	1,503.49	Poinsett County	320,396.28	309,277.27	Elkins	76,589.04	67,170.77
Denning	4,408.29	3,544.88	Rondo	1,972.61	1,384.57	Fisher	2,310.20	2,230.03	Elm Springs	40,314.50	35,356.96
Ozark	54,049.01	43,462.99	Lincoln County	169,691.62	158,736.19	Harrisburg	28,389.83	27,404.59	Farmington	161,257.98	141,427.84
Wiederkehr Village	762.97	613.54	Gould	4,947.26	4,627.86	Lepanto	22,229.29	21,457.84	Fayetteville	1,997,630.02	1,751,978.41
Fulton County	315,447.48	261,603.88	Grady	2,275.89	2,128.95	Marked Tree	29,339.58	28,321.38	Goshen	44,694.66	39,198.49
Ash Flat	889.71	737.85	Star City	16,214.76	15,167.93	Trumann	94,962.17	91,666.62	Greenland	25,791.92	22,620.25
Cherokee Village	6,558.68	5,439.19	Little River County	368,093.23	336,350.45	Tyrone	9,189.47	8,870.56	Johnson	76,737.88	67,301.30
Hardy	225.57	54,454.70	Ashdown	54,454.70	49,758.76	Waldenburg	680.23	656.62	Lincoln	48,777.14	42,778.94
Horseshoe Bend	86.61	71.83	Foreman	12,485.86	11,409.13	Weiner	8,303.89	8,015.72	Prairie Grove	149,797.27	131,376.47
Mammoth Spring	7,314.55	6,066.03	Ogden	1,674.15	1,529.78	Polk County	362,797.33	327,741.95	Springdale	1,596,483.78	1,400,161.74
Salem	12,330.01	10,225.41	Wilton	3,667.80	3,351.51	Cove	9,874.78	8,920.62	Tontitown	91,451.82	80,205.85
Viola	2,818.75	2,337.60	Winthrop	1,482.46	1,354.62	Grannis	15,353.88	13,870.30	West Fork	49,563.87	43,468.92
Garland County	2,424,334.18	2,725,890.14	Logan County	400,257.17	373,952.79	Hatfield	10,679.62	9,647.70	Winslow	7,760.95	6,806.58
Fountain Lake	15,618.52	8,390.43	Blue Mountain	1,054.44	985.15	Mena	173,009.75	156,292.64	White County	1,530,115.07	1,440,254.54
Hot Springs	831,453.31	287,141.93	Booneville	45,640.63	42,641.19	Vandervoort	3,559.88	3,215.90	Bald Knob	41,380.85	38,590.63
Lonsdale	3,386.76	1,819.40	Caulksville	1,845.28	1,724.01	Wickes	19,718.57	17,813.28	Beebe	138,433.87	130,303.93
Mountain Pine	19,235.43	10,333.47	Magazine	8,869.91	8,284.19	Pope County	437,647.70	490,709.29	Bradford	11,124.59	10,471.26
Grant County	278,482.96	262,864.04	Morrison Bluff	934.62	873.20	Atkins	48,576.55	54,466.10	Garner	3,462.08	3,258.76
Greene County	429,160.92	408,513.00	Paris	38,055.83	35,554.85	Dover	22,716.63	25,470.86	Georgetown	1,329.04	1,250.99
Delaplaine	899.00	855.75	Ratcliff	2,001.05	1,869.54	Hector	6,983.20	7,829.86	Griffithville	2,543.23	2,393.87
Lafe	5,871.60	5,589.11	Scranton	2,935.67	2,742.74	London	15,903.34	17,831.50	Higginson	11,567.60	10,888.26
Marmaduke	17,024.84	16,205.74	Subiaco	4,804.90	4,489.12	Pottsville	53,350.95	59,819.36	Judsonia	30,420.34	28,633.81
Oak Grove Heights	15,507.78	14,761.66	Lonoke County	913,622.24	845,319.98	Russellville					



# City&Town

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# MUNICIPAL MART

To place a classified ad in City & Town, please email the League at [citytown@arml.org](mailto:citytown@arml.org) or call 501-374-3484. Classified ads are FREE to League members and will run for two consecutive months from the date of receipt unless otherwise notified. FOR NON-MEMBERS, classifieds are available for the rate of \$0.70 per word and will run for one month unless otherwise notified. Once we receive the ad, we will send an invoice. The ad will run once payment is received.

**CITY MANAGER**—The city of Bristol, Tennessee, is seeking a skilled and engaging servant leader with the knowledge and experience to guide the organization into the future. Candidates should be relationship builders and strong communicators with a firm grasp of economic development, budgeting, and financial management. Experience with a growing community will be particularly valuable, and the right fit will understand how to work collaboratively with elected leaders, staff and stakeholders throughout the community to set ambitious goals and achieve them. Candidates should be well rounded in all other aspects of local government management in a full-service city, including water, sewer, finance, parks and recreation, public safety, etc. This position requires a master's degree in public or business administration as well as six to nine years of public management and progressive experience, preferably within local government. Any equivalent combination of education, training and experience that provides the requisite knowledge, skills and abilities for this position may be considered. The ICMA Credentialed Manager certification (ICMA-CM) is preferred but not required. Please note that the successful candidate will need to establish residency within the Bristol city limits. Salary range: \$130,660 to \$209,056 DOQE. For more information or to apply for this position, contact Kurt Hodgen at [KurtHodgen@GovernmentResource.com](mailto:KurtHodgen@GovernmentResource.com), 540-820-0531.

**CITY MANAGER**—The city of Tifton, Georgia, is seeking applications for a new city manager. Tifton is the county seat of Tift County with an estimated population of 17,000. It is the home of several major educational institutions, a regional medical center, and serves as a center of commerce for the region. The position of city manager is appointed by the mayor and council and is responsible for directing the daily operations of all city departments and works closely with the mayor and council to ensure the vision of the city's elected officials is implemented. City services are provided by the manager through 15 departments, 152 full-time employees with an operating budget of \$16.1 million as well as enterprise funds (water, sewer, gas, solid waste and theater) and a capital budget of approximately \$12M. Interested candidates must submit by email a cover letter, resume, at least five job related references with email and phone numbers, as well as salary history no later than December 30, 2022: Lisa Ward, senior associate, Mercer Group Associates, at [lisaward912@gmail.com](mailto:lisaward912@gmail.com). Any questions please call 706-983-9326.

**DIRECTOR OF PUBLIC WORKS**—The city of Mountain Home is seeking a highly motivated professional to serve in the newly created role of public works director. The public works director is a full-time, executive-level position and reports to the mayor. The director oversees multiple divisions including water, sewer, street, with responsibilities over budget, maintenance, repair, policy and regulatory compliance. The director must have a strong technical background and a proven track record of successfully managing and leading staff. The public works director is responsible for the operations and performance of the public works department. Responsibilities include supervision to ensure safety, efficiency and timely completion of department objectives while providing developmental opportunities for department employees. The public works director establishes and maintains appropriate work relationships with municipal officials, state and local organizations, and the general public. The director must use independent judgment and technical expertise to meet departmental objectives. The director is accountable for achieving goals and objectives, while ensuring that the community is provided with desired and mandated services in an effective, cost-efficient manner. Applications can be submitted via the city website at [www.cityofmountainhome.com/careers](http://www.cityofmountainhome.com/careers) or emailed to [sedwards@cityofmountainhome.com](mailto:sedwards@cityofmountainhome.com).

**PARKS & RECREATION DIRECTOR**—The city of Conway is accepting resumes for a parks and recreation director. Conway, with an estimated population of over 65,000, is home to three universities: the University of Central Arkansas, Hendrix College, and Central Baptist College. Conway is a rapidly growing community that has more than doubled in population since 1990, seeing growth in residential, retail, technology, medical and manufacturing sectors. Conway offers a dynamic quality of life with a lively downtown, quality schools, and exceptional recreational opportunities. The parks and recreation director, reporting directly to the mayor, is responsible for 20 city parks and multi-use trails including over 750 acres of park land. The director manages a staff of over 70 employees to provide leisure and recreational opportunities for the benefit of our citizens. The city seeks a proactive leader who is a superior communicator committed in inclusion and diversity. Responsibilities include advising the mayor, city council, other city departments and the public regarding parks and recreation issues. Requirements: Bachelor's degree or equivalent in parks

and recreation, public administration, business administration, or a related field; or a bachelor's degree in one of those fields and four to 10 years related experience and/or training. Equivalent combinations of education and experience will be considered. Closing Date: January 13. Salary is \$84,720 with a competitive benefits package. A background investigation will be conducted before employment can begin. For a complete job description, visit [www.conwayarkansas.gov/employment](http://www.conwayarkansas.gov/employment). Please submit resume and completed application to Human Resources: City of Conway, 1111 Main Street, Suite 102, Conway, AR 72032; email: [humanresources@conwayarkansas.gov](mailto:humanresources@conwayarkansas.gov); fax 501-358-6325. Applications will be accepted until position is filled. The city of Conway is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, gender, national origin, age, disability, sexual orientation, gender identity or expression, genetic information, marital status, status as a covered veteran, political status or other legally protected status. Submitted resumes will be subject to disclosure under the Arkansas Freedom of Information Act.

**PLANNING & DEVELOPMENT DIRECTOR**—The city of Conway is accepting resumes for a planning & development director. Conway, with an estimated population of over 65,000, is home to three universities: the University of Central Arkansas, Hendrix College and Central Baptist College. Conway is a rapidly growing community that has more than doubled in population since 1990, seeing growth in residential, retail, technology, medical and manufacturing sectors. Conway offers a dynamic quality of life with a lively downtown, quality schools and exceptional recreational opportunities. The planning & development director, reporting directly to the mayor, directs and coordinates all activities dealing with planning for the city, including the development of comprehensive plans and programs for utilization of land and physical facilities. The city seeks a proactive leader who is a superior communicator committed in inclusion and diversity. Responsibilities include advising the mayor, city council, planning commission, historic district commission, public art advisory committee, other city departments and the general public regarding planning, zoning and subdivision ordinances and issues. Requirements: master's degree or equivalent in planning, public administration, landscape architecture, architecture, urban planning, urban design or a related field; or a bachelor's degree in one of those fields and four to 10 years' related experience and/or training. Equivalent combinations of education and experience will be considered. Salary range: \$75k-\$90k depending on qualifications, education and experience. Closing date: January 13, 2023. Salary: Compensation includes a competitive salary and benefits package. For a complete job description, visit [www.conwayarkansas.gov/employment](http://www.conwayarkansas.gov/employment). Please submit resume with salary history to: Human Resources Director, City of Conway, 1111 Main Street, Conway, AR 72032; email [HumanResources@conwayarkansas.gov](mailto:HumanResources@conwayarkansas.gov); or fax 501-358-6325. Conway planning information may be obtained from the Planning Department website, <http://www.conwayarkansas.gov/planning>. The City of Conway is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, gender, national origin, age, disability, sexual orientation, gender identity or expression, genetic information, marital status, status as a covered veteran, political status or other legally protected status. Submitted applications and resumes are subject to disclosure under the Arkansas Freedom of Information Act.

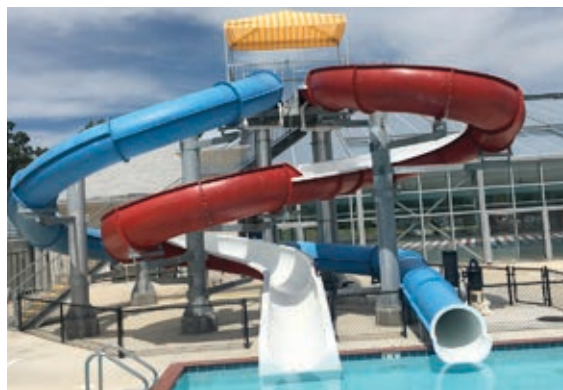
**POLICE CHIEF**—The city of Bradley is now accepting applications for a full-time police chief. Must be certified and meet all requirements of law enforcement standards and training. Must be willing to relocate within five miles of Bradley city limits. Send Resume to: City of Bradley City Hall, P.O. Box 729, 410 Pullman Street, Bradley, AR 71826. Office hours are 8-4 Mon- Fri, 870-894-3464. The City of Bradley is an equal opportunity provider and employer.

**PROJECT ENGINEER**—The city of Siloam Springs seeks applicants for the position of project engineer. This position assists the city engineer in the design and construction phases of projects for water, sewer, street and drainage projects. Responsible for maintaining maps and graphics for streets, water lines, sewer lines and other city infrastructure. Reports to city engineer. Education and/or experience: BS in civil engineering from a four-year college or university with an accredited engineering curriculum. Must possess a valid driver's license. Professional civil engineer registration and license in the State of Arkansas or the ability to obtain on within six months. Salary range: 56,196-84,294. Open until filled. For a complete job description or to apply, contact Joni Ramos, HR generalist, at 479-373-1162 or email [jramos@siloamsprings.com](mailto:jramos@siloamsprings.com).





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